



13654 Victory Blvd., #136, Valley Glen, CA 91401 www.greatervalleyglencouncil.org

REGULAR VIRTUAL BOARD MEETING

July 11, 2022 - Call to Order at 7:00 p.m.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over covid-19, the Greater Valley Glen Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. Every person wishing to attend and/or comment at this meeting can **dial** (669) 900-9128 and enter 875 3464 0062 and then press # to join or use the link

https://us02web.zoom.us/i/87534640062. You may join the meeting as early as 6:50 p.m. Instructions on how to present public comment will be given to listeners at the start of the meeting, 7:00 p.m. The public is invited to this meeting by accessing the Zoom information above. Pursuant to the Agenda, the Public is invited to comment on items as called for in the Agenda.

AB 361 UPDATES

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Officers

Anthony Bethel	President (Acting)
Cosmo Moore	Vice President (Acting)
Andrea Schmitt	Treasurer (Acting)
Dan Stueve	Secretary (Acting)

Board Members

At-Large	September Forsyth	District 1 Resident	Anthony Bethel
At-Large	Andrea Jones	District 1 Resident	Dan Stueve
At-Large	Scott Kriloff	District 3 Resident	Drew Vandiver
At-Large	Daniel Lopez	District 4 Resident	Christopher "Cosmo" Moore
At-Large	Samuel May	District 4 Resident	Heidi Moore
At-Large	Rishab Nathan	District 5 Resident	Alicia Bien
At-Large	Andrea Schmitt	District 5 Resident	Mickey Jannol
At-Large	Robin Shafer	District 6 Resident	Nadia Marina Thomas
		Youth Representative	Zoe Nguyen





AGENDA

Items with a heading followed by an asterisk (*) indicate there are possible motions for all listed Motions that follow. Motions are followed by a second, Public comment, Board comment/discussion, and other actions including a Call for the question, and Roll Call vote.

Item 1 Pledge of Allegiance.

Item 2 Call to Order and Roll Call.

Item 3 Chair instructions for Public Comment.

Item 4 *Nomination and Election of 4 Officer Positions. *

Position 1: * **President.** Board to nominate. Roll call election by Board. Nominee receiving majority of votes becomes Officer. *

Position 2: * Vice President. Board to nominate. Roll call election by Board. Nominee receiving majority of votes becomes Officer. *

Position 3: Treasurer. * Board to nominate. Roll call election by Board. Nominee receiving majority of votes becomes Officer. *

Position 4: Secretary. * Board to nominate. Roll call election by Board. Nominee receiving majority of votes becomes Officer. *

Item 5 * Approval of minutes *

Motion 1: * Motion to approve the June 6, 2022 Regular Board Meeting Minutes. *

Item 6 Board Nominations There are no nominations.

Note: Vacant seats consist of two (2) District 2 Rep, one (1) District 3 Reps, one (1) District 6 Rep, and four (4) At-Large Rep at the time of this Agenda. Per the Bylaws Article V, Section 6, any Board member may nominate a stakeholder to the President and the President will submit the nomination for the next Board meeting's agenda. Stakeholders shall meet the same eligibility requirements that apply to the position they would fill, as are required of elected Board Members.

Item 7 Government Representative and LAPD Reports. Please alert the Chair if you wish to present. **Please limit each presentation to 2 minutes unless the Chair allows more time.**

Item 8 Representative Reports



Greater Valley Glen Council ("GVGC")



Item 9 President's Motions & Comments. All motions are marked *

Motion 1 and CIS: * <u>CF 22-0628</u> The President moves that the GVGC support Councilmember Mitch O'Farrell's motion, dated May 27, 2022, that the Los Angeles Homeless Services Authority report on their food distribution programs to the City Council. The Greater Valley Glen Council is dismayed to learn of reports that some Los Angeles County Homeless Services Authority Staff were seen discarding sealed meals at the end of their shift, as well as spending significant amounts of their workday at restaurants, coffee shops and retail stores versus conducting outreach. Los Angeles stakeholders approved several tax and bond measures, including Proposition HHH in 2016 and Measure H in 2017, to increase local support of Homeless Services. It is imperative that all who serve the unhoused endeavor to reflect the will of the voters, which is to expediently address the myriad of issues facing the unhoused population with care and compassion, and to steward the public's resources to the best of their ability. Such reports weaken the public's trust and jeopardize future support if not properly addressed.

https://www.lamag.com/article/why-is-los-angeles-tossing-food-for-its-homeless-population-indumpsters/

[CIS: For] *

Item 10 Treasurer's Report and Motions. All motions are marked *

Motion 1: * **Approval of May 2022 MER.** A copy is attached and there is also a link here: <u>https://clkrep.lacity.org/ncfunding/mer/D830F231-A207-E10A-7D5B-8EE903AD1C69L.pdf</u> *

Motion 2: * **Approval of June 2022 MER.** A copy is attached and there is also a link here: <u>https://clkrep.lacity.org/ncfunding/mer/88416371-EA73-8806-A4EF-5ACC535C2BF4L.pdf</u> *

Motion 3: * The Treasurer moves that the GVGC approve the attached Administrative Packet containing the GVGC Budget for Fiscal Year 2022-2023, authorized signers, and other Financial information. *

Motion 4: * The Treasurer moves that the GVGC approve payment to Personal Storage 3 in the amount of \$141.00 for the past due storage rental of \$126 for July, 2022 and the late fee of \$15. *

Motion 5: * The Treasurer moves that the GVGC approve 11 monthly scheduled payments to Personal Storage 3 in the amount of \$126 per month for a total of \$1,386. Payments for each month are due before the 1st of that month. This motion is for a term of 08/01/2022 through 06/30/2023 with the final payment being due 06/01/2022. *

Motion 5: * Motion to approve payment of up to \$1500 per month for maintenance of the Victory Blvd and Whitsett Ave Medians. This includes regular watering to preserve the mulch and grading work funded by the GVGC and completed by Stay Green previously. The GVGC authorizes entering into a contract with Stay Green for said services for 12 months, from 07/01/2021 to 06/30/2022. *

Item 11 Arts & Education Committee. Reports and Motions. There are no motions.



Greater Valley Glen Council ("GVGC")



Item 12 Community Outreach Committee. Reports and Motions. All motions are marked *

Motion 1: * The Community Outreach Committee moves that The GVGC approve an expenditure of up to \$1,000 to fund a Shredding Event at Greater Valley Glen Park to be Co-sponsored by Valley Glen Neighborhood Association and Councilmember Paul Kekorian's Office. *

Motion 2: * The Community Outreach Committee moves that the GVGC an expenditure of up to \$750 to take out an article in the Valley Glen Voice to promote the Greater Valley Glen Council. We will ask them to print an extra 500 copies to be distributed to the Laurel Grove area, which our committee has agreed to deliver. *

Item 13 Community Safety Committee. Report and Motions. There are no motions.

Item 14 Government Relations Committee. Report and Motions. There are no motions.

Where Los Angeles City Council Files (CF) are referenced, their intent, status and history can be found at the LACityClerk Connect website: <u>https://cityclerk.lacity.org/lacityclerkconnect/</u>

Where California State Legislation is referenced (SB or AB), their intent, status and history can be found at: <u>https://leginfo.legislature.ca.gov/faces/billSearchClient.xhtml</u>

[Left intentionally blank]

The following Motions support or oppose certain State legislation now under consideration. If adopted, that support or opposition will be forwarded to Senator Hertzberg and Assemblyman Nazarian as well as posted on the California Legislature Position Letter Portal.

[Left intentionally blank]

Item 15 Homelessness Committee. There are no motions.

Item 16 Parks, Medians, & Improvements Committee. All motions are marked *

Motion 1: * The Parks Committee moves that the GVGC sponsor a movie night in the park in late summer or early autumn. The GVGC shall request assistance from Councilmember Paul Krekorian's office in expenditures for outreach with GVGC covering costs of up to \$500.

Item 17 Planning and Land Use Committee. Report and Motions. There are no motions.

Item 18 Public Comment on non-Agenda Items. Public comment is limited to 2 minutes per speaker, unless adjusted by the Chair including but not limited to cases where there are multiple speakers on a similar non-agendized item.

Item 19 Board Comments on non-Agenda Items, including but not limited to brief announcements by Standing Committee Chairs (designees) wherein the Committee has no motions but wishes to update Board and Public on significant matters.

Item 20 * Motion to Adjourn *





Please note that, should this Meeting run longer than scheduled, a Special Continuance Meeting *may* be scheduled on Monday, June 13, 2022, pursuant to a majority Board vote.

Next Regular Board Meeting is on July 11, 2022 at 7:00 p.m.

Disclosures:

*PUBLIC ACCESS OF RECORDS • In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board In advance of a meeting may be viewed at Uncle Tony's Pizzeria, 13007 Victory Blvd Valley Glen, CA 91606, at www.greatervalleyglencouncil.org or at a scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Anthony Bethel, Board President, at abethel@greatervalleyglencouncil.org or at (323) 243-8191.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to dial *9 to raise their hand. When recognized to speak by the presiding officer, dial *6 to unmute yourself to address the Board on any agenda Item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services may be provided upon request To ensure availability of services, please make your request at least 3 business days {72 hours} prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: **NCSupport@lacjty.grg** or phone: (213) 978-1551.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducci6n, favor de avisar al Concejo Vecinal 3 dlas de trabajo (72 horas) antes del evento. Por favor contacte a Anthony Bethel de la Mesa Directiva, al **abethel@greatervalleyglencouncil.org** o par correo electr6nico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at <u>ethics@lacity org/lobbying</u>. For assistance, please contact the Ethics Commission at {213} 978-1960 or <u>ethics@commission@lacity.org</u>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.greatervalleyglencouncil.org

PUBLIC POSTING OF AGENDAS – GBGC agendas are posted for public review as follows:

- Uncle Tony's Pizzeria, Erwin Street Elementary School, Monlux Elementary School, Kittridge Street Elementary School, and the baseball backstop at Valley Glen Community Park.
- http://www.greatervalleyglencouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS) at www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils.

Inquiries may be directed to Anthony Bethel, Board President, at abethel@greatervalleyglencouncil.org or at (323-243-8191).

Monthly Expenditure Report



Reporting Month: May 2022

Budget Fiscal Year: 2021-2022

NC Name: Greater Valley Glen Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent		Remaining Balance Outstanding		Commitments	Net Available	
\$16577.81	\$2901.53	\$13676.28	\$5387.66	\$0.00	\$8288.62	

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$859.50		\$648.50			
Outreach	\$16000.00	\$542.03	\$7458.76	\$0.00	\$6810.26		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$21500.00	\$1500.00	\$1717.52	\$1942.50	\$-224.98		
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$4500.00	\$2796.66	\$1703.34		
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expenditures: \$25422.19			

			Expenditures			
#	Vendor	Date	Date Description Budget Category Sub-cate		Sub-category	Total
1	EIG CONSTANTCONTACT.CO	05/15/2022	Monthly Billing Statements for email marketing	General Operations Expenditure	Office	\$45.00
2	SQ ORALE ENTERPRISES	05/17/2022	April 4, 2022 Item 10, Motion 1: * The Arts and Education Committee moves to approve the expenditure of up to \$1,000 for a letter and banner to the Grant High School Varsity Boys Basketball Team in honor of winning the City Varsity Division 1 Championship for the 2021-2022 season. *	General Operations Expenditure	Outreach	\$542.03
3	Stay Green, Inc.	05/03/2022	Greater Valley Glen Median Maintenance	Community Improvement Project		\$1500.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	MOORE BUSINESS 05/03/2022 email marketing services - May 1		General Operations Expenditure	Office	\$688.50
5	5 Personal Storage 3 05/01/2022 paymer 10/01/2 Due to a		The GVGC moves to approve payment to Personal Storage 3 of \$126 monthly for the term of 10/01/2021 through 06/01/2022. Due to a cost increase, this motion supersedes t	General Operations Expenditure	Office	\$126.00
	Subtotal:			•		\$2901.53

			Outstanding Expenditure	6		
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Personal Storage 3	06/01/2022	The GVGC moves to approve payment to Personal Storage 3 of \$126 monthly for the term of 10/01/2021 through 06/01/2022. Due to a cost increase, this motion supersedes t	General Operations Expenditure	Office	\$126.00
2	Alicia Bien	05/27/2022	The Parks and Community Improvement Committee moves that the GVGC approve funding of up to \$500 for signage, plants, and supplies to build a butterfly garden in Valley Glen Park. The goal	Community Improvement Project		\$442.50
3	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/31/2022	Monthly fee from webmaster and email marketing services - May 27 2022 invoice	General Operations Expenditure	Office	\$522.50
4	Stay Green, Inc.	06/02/2022	Motion to approve payment of up to \$1750 per month for maintenance of the Victory Blvd and Whitsett Ave Medians. The GVGC authorizes entering into a contract with Stay Green for said serv	Community Improvement Project		\$1500.00
5	Erwin Street Elementary	06/07/2022	The Arts and Education Committee moves to approve the Neighborhood Purpose Grant submitted by Erwin Street School for a Soundboks PA System for \$2796.66. (MOVED: Shafer, SECON	Neighborhood Purpose Grants		\$2796.66
	Subtotal: Outstanding]	1	1 1		\$5387.66



Print

Billing Activity - Invoices

Greater Valley Glen Neighborhood Council Attn: Andrea Schmitt 12318 Erwin Street North Hollywood CA 91606 US P: 818-645-3239

Invoices from 04/17/2022 to 05/17/2022

 Date
 Description

 05/15/2022 Invoice #1652644958

Charge Amount Credit Amount

Today's Date: 05/17/2022

User Name:

\$45.00

Constant Contact - Email501-2500 Contacts\$45.00Max Period Contacts: 1403

Billing questions? <u>Contact Support</u> Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Orale Enterprises

Invoice

11071 HATTERAS STREET

NORTH HOLLYWOOD, CA 91601

(818) 207-5213

oralegraphics101@gmail.com

	BILL TO					SHIP TO			
	GRANT High School					GRANT I	High School		
	13000 Oxnard Street				13000 O	xnard Street			
	Van Nuys, CA 91601 USA				Van Nuy	s, CA 91601 USA	1		
INVOICE #	# DATE TOTAL DUE			DUE DAT	E	TERMS	ENCLOS	ED	
1629	05/12/2022 \$0.00		05/12/2022		2022	Due on receipt			

Paid with card ending in 4740

DESCRIPTION		QTY	RATE	AMOUNT
Grant full color banners		1	495.00	495.00T
THANK YOU FOR YOUR BUSINESS	SUBTOTAL	_		495.00
	TAX (9.5%))		47.03
	TOTAL			542.03
	PAYMENT			542.03
	BALANCE	DUE		\$0.00



26415 Summit Circle Santa Clarita, CA 91350 Phone:

Fax:

Email:

800-858-5508

877-317-8437

ar@staygreen.com

INVOICE

53302

INVOICE DATE

05/02/2022

BILL TO

Greater Valley Glen Council c/o Greater Valley Glen Council 13654 Victory Bvd #136 Valley Glen, CA 91401

PROPERTY ADDRESS
Greater Valley Glen Council 13654 Victory Blvd Valley Glen, CA 91401

DUE DATE TERMS		PO#	ACCOUNT MANAGER
06/01/2022	Net 30		Adalberto Reynaga (SFV)

#136

DESCRIPTION	PRICE
#33818 - Landscape Maintenance - Median Cleaning May 2022	\$1,500.00
INVOICE GRAND TOTAL	\$1,500.00

Invoices are due within 30 days of billing date, or are subject to a 1.5% per month service charge (18% annual rate).

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program



Board Action Certification (BAC) Form

Board Action Certification (BAC) Form									
NC Name: Greater Valley Glen Council	Meeting Date: 07/12/2021								
Budget Fiscal Year: 2021-2022	I		Agenda Item No: 11, Motion 3 - Roll call vote						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve paym The GVGC authorizes e 06/30/2022.								
Method of Payment: (Select One)	Check		Credit Card	Credit Card Board Member Reimbursement					
Desuged Desug Member	rs must leave the room prio		ote Count		om until often t	ha vata ia samal	ata		
	Board Position		-	1	[1			
Board Member's First and Last Name Anthony Bethel	District 1 Rep	Yes X	No	Abstain	Absent	Ineligible	Recused		
Cindy K. Braun	At-Large Rep	x							
Jose "Cheppe" Chaparro	District 6 Rep	~			x				
September Forsyth	At-Large Rep				x				
Michael Hjelmstad	District 2 Rep	x			~				
Andrea Jones	At-Large Rep	x							
Scott Kriloff	At-Large Rep	X							
Daniel Lopez	At-Large Rep	x							
Nadia Marina Thomas	District 6 Rep	×							
Sam May	At-Large Rep	×							
Cosmo Moore	U .	×							
	District 4 Rep	×							
Rishab Nathan	At-Large Rep								
Cindy M. Ortiz	District 4 Rep	X							
Tiffany Phelps	District 5 Rep	X							
Andrea Schmitt	At-Large Rep	X							
Robin Shafer	At-Large Rep	X							
Tony Sipp	At-Large Rep	X							
Krista Sipp	At-Large Rep	X							
Dan Stueve	District 1 Rep	X							
				ļ					
					-				
Board Quorum: 13 We, the authorized signers of the above	Total:	17 Incil declare t	0 hat the informatic	0	2 his form is accu	0 urate and comple	0 te and that a nubli		
meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu						-		
Authorized Signature Andrea	Schmitt		Authorized Sig	Authorized Signature:					
Print/Type Name: Andrea Schmitt			Print/Type Nan	^{ne:} Anthony E	Bethel				
Date: 7/21/21			Date: 07/21/2						
1/21/21			NCED 101 DAG Dav 0220						



Invoice #GVG 2022 0501 Number

Date May 1, 2022

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services630.00Developer services38.50Total Amount Due:\$688.50

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
4/1/2022	Agenda. Homelessness agenda. Eblast.	0.67
4/4/2022	170 beautification meeting	0.17
4/7/0000	Outreach agenda. Calendar: Disaster prep town hall, senior	0.40
4/7/2022	symposium, St baldricks'	0.42
4/8/2022	Gov relations agenda.	0.17
4/12/2022	Cancel PLUM meeting. Update gov agenda	0.34
4/14/2022	Parks agenda	0.17
4/16/2022	Parks eblast	0.34
4/17/2022	Outreach agenda	0.17
	Arts, Safety agendas. Calendar: Noho Day, Earth Day Clean Up. News: Controller Town Hall, 170 Beautification. Eblast. Fb/Nd/lg. Demolition	
4/21/2022	notice	1.50
4/26/2022	Committees on FB/Ig/Nd. Calendar: stormwater, supervisor forum	0.34
4/29/2022	Board agenda. Homeless Agenda. LAUSD Conversation.	0.75
	Communications Total	5.04
4/2/2022	Developer updates calendar display settings	0.50

Mr. Anthony Bethel President Greater Valley Glen NC 13659 Victory Blvd, #136 Valley Glen, CA 91401

Office of the City Clerk							
Administrative Services Division						. Se souther	Ser LOS ANGE
Neighborhood Council (NC) Funding Progr	am					city o	
Board Action Certification (BAC) Form						Chy Ch	ANADED THE
NC Name:			Meeting Date:				
Budget Fiscal Year:			Agenda Item No):			
Board Motion and/or Public Benefit							
Statement (CIP and NPG):							
Method of Payment: (Select One)	Check		Credit Card		Boar	d Member Reimb	ursement
			e Count				
Recused Board Members	s must leave the room pri	or to any discus	sion and may not	t return to the ro	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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						1	
<u> </u>							
Poord Outprime							
Board Quorum:	Total:	المحاججان المص	+ +ho :=f==+'		his forme !		to and that a sub-li
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced						
Authorized Signature	Schmitt		Authorized Sign	ature:			
Print/Type Name:			Print/Type Nam	e:			
Date:			Date:				

PERSONAL STORAGE 3 13005 Victory Blvd. North Hollywood, CA. 91606 Ph: 818-508-9889 Fax: 818-508-9913

Invoice No. C83-2021-6

INVOICE

Customer/Company Name

Gaotomor	Company Name	1			1
Name	City of Los Angeles, Greater Valley Glen Cou	Date	9/22/2021		
Attn:	Anthony Bethel Phone: 323-243-8191				
					_
Address	13659 Victory Blvd. #136		Member No.	C-83	
City	Valley Glen, State CA.	ZIP 91401	Rep	Nick	

Qty	Description	Unit Price	TOTAL
9	Rental on a 5' x 12' size storage unit. (Monthy)	\$ 126.00	\$1,134.00
	Payments are due monthly before the 1st.		
	Rental Dates are from October 1, 2021 thru June 1, 2022		
		1	
		SubTotal	\$ 1,134.00
	Make check payable to Personal Storage 3.	TOTAL	\$ 1,134.00

If you have any questions concerning this invoice, please contact Nick Altieriat 818-508-9889. City Tax Registration # 0000036211-0001-6 and Federal Tax Id # 95-4112185

THANK YOU FOR YOUR BUSINESS !

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program



Board Action Certification (BAC) Form

Board Action Certification (BAC) Form			1			-		
NC Name: Greater Valley Glen Council			Meeting Date:09/13/2021					
				Agenda Item No: Item 9, Motion 2 Roll call vote				
Board Motion and/or Public Benefit Statement (CIP and NPG):		ent to Personal Storage 3 of \$126 monthly for the term of 10/01/2021 through this motion supersedes the 07/12/2021 motion only for the monthly payments d: Bethel						
Vethod of Payment: (Select One)	Check		Credit Card		🗌 Board	d Member Reimbu	ursement	
			ote Count					
Recused Board Member	s must leave the room prio	r to any discu	ission and may no	t return to the ro	om until after t	he vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Anthony Bethel	District 1 Rep	Х			V			
Cindy K. Braun	At-Large Rep				Х			
September Forsyth	At-Large Rep	х						
Michael Hjelmstad	District 2 Rep				Х			
Andrea Jones	At-Large Rep	х						
Scott Kriloff	At-Large Rep	х						
Daniel Lopez	At-Large Rep	Х						
Nadia Marina Thomas	District 6 Rep	х						
Sam May	At-Large Rep	Х						
Cosmo Moore	District 4 Rep	Х						
Rishab Nathan	At-Large Rep	х						
Cindy M. Ortiz	District 4 Rep	х						
Tiffany Phelps	District 5 Rep				Х			
Andrea Schmitt	At-Large Rep	Х						
Robin Shafer	At-Large Rep	Х						
Tony Sipp	At-Large Rep	Х						
Krista Sipp	At-Large Rep	Х						
Dan Stueve	District 1 Rep	х						
Board Quorum: 13	Total:	15			3			
Ve, the authorized signers of the above in neeting was held in accordance with all neeting where a quorum of the Board was	laws, policies, and procedu			-				
uthorized Signature Andrea	Schmitt		Authorized Sigr	nature:				
Print/Type Name: Andrea Schmitt			Print/Type Nan	Print/Type Name: Anthony Bethel				
Date: 9/21/21			Date: 09/19/2021					

Monthly Expenditure Report



Reporting Month: June 2022

Budget Fiscal Year: 2021-2022

NC Name: Greater Valley Glen Neighborhood Council

Monthly Cash Reconciliation							
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available		
\$13676.28	\$4830.80	\$8845.48	\$2796.66	\$0.00	\$6048.82		

Monthly Cash Flow Analysis								
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available			
Office		\$2650.83		\$0.00				
Outreach	\$16000.00	\$0.00	\$4807.93	\$0.00	\$4807.93			
Elections		\$0.00		\$0.00				
Community Improvement Project	\$21500.00	\$2179.97	\$-462.45	\$0.00	\$-462.45			
Neighborhood Purpose Grants	\$4500.00	\$0.00	\$4500.00	\$2796.66	\$1703.34			
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expenditures: \$28323.72				

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	SQ WESTCOASTMAILCENTE	06/07/2022	One year subscription to PO Box at 13654 Victory Blvd., #136, Valley Glen, CA 91401	General Operations Expenditure	Office	\$214.20		
2	EIG CONSTANTCONTACT.CO	06/15/2022	Monthly email marketing invoice from Constant Contact	General Operations Expenditure	Office	\$45.00		
3	DOG WASTE DEPOT.COM	06/16/2022	The Parks Committee moves that the GVGC approve an expenditure of up to \$750 for the purchase doggy bags to restock the doggy bag dispensers in our three parks and greenway. * (Moved: Bien/ Second: Jannol)	Community Improvement Project		\$237.47		
4	ZOOM.US 888-799-9666	06/18/2022	Motion to approve an expenditure of up to \$1,800 to Zoom to renew or maintain 8 licenses and 1 webinar license from 06/18/2022 through 06/17/2023. These licenses are to be used by bother the sitting President and each sitting Committee Chair. The GVGC may renew its existing license or opt in to the City of Los Angeles new Zoom license model for Neighborhood Councils only if needed. * (Moved: Bethel/ Second: Schmitt)	General Operations Expenditure	Office	\$1743.13		

	Subtotal:						
8	Personal Storage 3	06/01/2022	The GVGC moves to approve payment to Personal Storage 3 of \$126 monthly for the term of 10/01/2021 through 06/01/2022. Due to a cost increase, this motion supersedes t	General Operations Expenditure	Office	\$126.00	
7	Stay Green, Inc.	06/02/2022	Motion to approve payment of up to \$1750 per month for maintenance of the Victory Blvd and Whitsett Ave Medians. The GVGC authorizes entering into a contract with Stay Green for said serv	Community Improvement Project		\$1500.00	
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/31/2022	Monthly fee from webmaster and email marketing services - May 27 2022 invoice	General Operations Expenditure	Office	\$522.50	
5	Alicia Bien	05/27/2022	The Parks and Community Improvement Committee moves that the GVGC approve funding of up to \$500 for signage, plants, and supplies to build a butterfly garden in Valley Glen Park. The goal	Community Improvement Project		\$442.50	

	Outstanding Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	Erwin Street Elementary	06/07/2022	The Arts and Education Committee moves to approve the Neighborhood Purpose Grant submitted by Erwin Street School for a Soundboks PA System for \$2796.66. (MOVED: Shafer, SECON	Neighborhood Purpose Grants		\$2796.66			
	Subtotal: Outstanding	g				\$2796.66			

West Coast Mail Center 13654 Victory Blvd VAN NUYS CA, 91401 Ph: 818-904-9822

Mailbox Renewal Notice



Mailbox # 136

terry anderson valley glen greater comm cou 13654 victory blvd 136 VAN NUYS, CA, 91401

 Notice Date:
 5/20/2022

 Due Date:
 6/20/2022

 Term:
 6/20/2022 to 6/20/2023

Your Mailbox Service Agreement will expire on the Due Date listed above. Please remit the above amount prior to then to avoid interrupted service and/or late fees. Thank you for your business!

Charges		Rates for all term options			
Current term: 12 months		1 month	3 months	6 months	12 months
Mailbox: Sales tax: Total:	\$204.00 \$10.20 \$214.20	\$31.00 \$1.55 \$32.55	\$60.00 \$3.00 \$63.00	\$114.00 \$5.70 \$119.70	\$204.00 \$10.20 \$214.20

Charges and rates listed on this notice are based on store rates in effect at the time of this notice.



Print

Billing Activity - Invoices

Greater Valley Glen Neighborhood Council Attn: Andrea Schmitt 12318 Erwin Street North Hollywood CA 91606 US P: 818-645-3239

Invoices from 05/17/2022 to 06/17/2022

 Date
 Description

 06/15/2022 Invoice #1655311760

Charge Amount Credit Amount

Today's Date: 06/17/2022

User Name:

\$45.00

Constant Contact - Email501-2500 Contacts\$45.00Max Period Contacts: 1399

Billing questions? <u>Contact Support</u> Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

DOG WASTE DEPOT

12316 World Trade Dr. #102 San Diego, CA 92128 **TEL: 800-678-1612** www.DogWasteDepot.com

12318 Erwin Street

North Hollywood, CA 91606

Invoice

Date	Invoice #
6/15/2022	490055

\$0.00

Bill To

15/2022 Greater Valley Glen Council Greater Valley Glen Neighborhood Council

Andrea Schmitt 6313 Longridge Ave. Valley Glen, CA 91401

Balance Due

Ship To

		PLEA	ASE MAKE A	LL CHEC	KS PAYABI	LE TO:	"DOG WAST	TE DEPOT	**
ORD	ER#:	Rep Ship Date Via Terms PO#:		3RD P	arty Payment C				
DWD-	165488	DWD	6/15/2022	FEDEX	INTERNET				
Quantity		Item (Code		Desci	ription		Price Each	Amount
1	DEPOT-0	01-30		Dog Waste R	Roll Bag 30 roll ca	ase (6000 ba	ags)	216.87	216.877
					nge 1 Tracking #:				
	1	RI	EMIT PAYM				Subtotal		\$216.87
			Dog Waste l World Trade	e Drive #10	2		Sales Tax (9.5%)		\$20.60
		5	San Diego, CA	92128					\$237.47
FED ID# 27-45			523962	23962 Payments				-\$237.47	

Invoice

Zoom Video Communications Inc. 55 Almaden Blvd, 6th Floor San Jose, CA 95113

zoom

Invoice Date: Invoice #: Payment Terms: Due Date: Account Number:	Jun 18, 2022 3000857227	Federal Employer ID Number: 61-1648780
Currency: Account Information:	USD Greater Valley Glen NC	Purchase Order Number:
Sold To Address:	13654 Victory Blvd, #136 Valley Glen, California 91401 United States	Tax Exempt Certificate ID: Zoom W-9
Bill To Address:	gvgc.abethel@gmail.com 13654 Victory Blvd, #136 Valley Glen, California 91401 United States	
	gvgc.abethel@gmail.com	

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PE	RIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL	
Charge Name: Standard Pro Annual Quantity: 8 Unit Price: \$149.90	Jun 18, 2022-Jun 17	, 2023	\$1,199.20	\$107.93	\$1,307.13	
Charge Name: Webinar 500 Annual PROMO Quantity: 1 Unit Price: \$400.00	Jun 18, 2022-Jun 17	, 2023	\$400.00	\$36.00	\$436.00	
			Subtota	I	\$1,599.20	
		Total (Inc	اuding Taxes, Fees 8 Surcharges		\$1,743.13	
			Invoice Balance	2	\$1,743.13	

Taxes, Fees & Surcharge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR SURCHARGE AMOUNT
Standard Pro Annual	Utility Users Tax	City	\$1,199.20	\$107.93
Webinar 500 Annual PROMO	Utility Users Tax	City	\$400.00	\$36.00
		Total (Inc	luding Taxes, Fees & Surcharges)	\$143.93

Need help understanding your invoice?

CLICK HERE

This plan includes products with monthly and/or yearly subscription periods. The subscription period for each plan, and the total charge, \$1,599.20 (plus applicable taxes and regulatory fees), per subscription period for that product are set out above in the Charge Details section. Unless you cancel, your subscription(s) will auto-renew each subscription period and each subscription period thereafter, at the price(s) listed above (plus any taxes and regulatory fees applicable at the time of renewal) and your payment method on file at <u>zoom.us/billing</u> will be charged. You can cancel auto-renewal anytime, but you must cancel by the last day of your current subscription period to avoid being charged for the next subscription period. You will not be able to cancel your "base plan" (Zoom Meetings, Zoom Phone, or Zoom Rooms) without first canceling all other subscriptions in your plan. If you cancel, you will not receive a refund for the remainder of your then-current subscription period. You can cancel by navigating to <u>zoom.us/billing</u> and clicking "Cancel Subscription," clicking through the prompts, and then clicking to confirm cancellation. Should Zoom change its pricing, it will provide you with notice, and you may be charged the new price for subsequent subscription.

Zoom Phone services provided by Zoom Voice Communications, Inc. Rates, terms and conditions for Zoom Phone services are set by Zoom Voice Communications, Inc.



Fwd: Theodore Payne Foundation Receipt For Order #110991 --#1

2 messages

ALICIA BIEN <aliciabien@mac.com> To: Andrea Schmitt <gvgcaschmitt@gmail.com>

Fri, Mar 11, 2022 at 5:15 PM

Hi Andrea, Anthony,

I have four email receipts from buying native plants from Theodore Payne that I am forwarding to you.

The bulk of the plants were bought on this emailed receipt. Here are the totals of the four receipts:

1. \$350.84 Order #110991 37 plants

2. 23.65 Order #109726 2 Red Buckwheat plants

3. 4.93 Order #110993 1 packet of Narrow-leaf Milkweed SEED

4. 53.22 Order #113292 9 PLANTS of Narrow-leaf Milkweed

\$432.64

TOTAL to be reimbursed to Alicia: \$432.64

A couple notes:

1. The Narrow-leaf Milkweed PLANTS were not available to buy in January or February at Theodore Payne or any nursery in SoCal. Therefore I bought the Narrow-leaf Milkweed SEED to try to sprout the seeds and plant them in the ground—which can be difficult to do successfully. However when I went back to Theodore Payne in March, they had the actual Narrow-leaf Milkweed PLANTS! So I bought \$53.22 of Milkweed PLANTS and they are in the ground NOW. I have not opened or used the seed yet.

Without the Milkweed plants, the total was \$378.99, but I thought it was worth the \$53.22 to get nine plants of it—since that plant is crucial to Monarch caterpillars.

2. I think we can use the Milkweed seed in the future. Perhaps even give some away to stakeholders at a Butterfly Garden official opening. If we have one.

3. I already had a membership to Theodore Payne, which allowed me to save us 10% on all these plant and seed purchases. That is the "discount" noted on these receipts.

Thanks for your help and support of this Butterfly Garden project!

Alicia

Begin forwarded message:

From: Theodore Payne Foundation <noreply@lightspeedhq.com> Subject: Theodore Payne Foundation Receipt For Order #110991 Date: February 10, 2022 at 12:48:08 PM PST To: Alicia Bien <aliciabien@mac.com> Reply-To: Theodore Payne Foundation <store@theodorepayne.org>

Theodore Payne Foundation

10459 Tuxford Street Sun Valley, California 91352 United States 818-768-1802

> Sales Receipt 02/10/2022 12:47 pm

https://mail.google.com/mail/u/0/?ik=71033a5e6a&view=pt&search=all&permthid=thread-f%3A1727054709655097535&simpl=msg-f%3A1727054709... 1/3

. .

Ticket: 220000110991 Register: Register 3 Employee: Flora

Customer: Alicia Bien

Item	#	Price
Achillea millefolium 'Island Pink' 4"	4	\$18.00
Artemisia californica 'Canyon Grey' 4"	2	
Solidago velutina ssp. californica 4"	4	
Epilobium 'Bert's Bluff' 4"	2	
Diplacus 'Eleanor' 4"	2	\$12.60
Monardella odoratissima 1G	1	
Eriodictyon crassifolium var. crassifolium 1G Local-San Gabriel Mtns	• 1	
Penstemon centranthifolius 1G	3	
Monardella villosa ssp. villosa 'Russian River' 1G	1	
Erigeron 'W. R.' 1G	4	
Acmispon glaber (Lotus scoparius) 1G	2	
Salvia 'Allen Chickering' 1G	3	\$27.00
Eriogonum giganteum var. giganteum 3G	1	
Arctostaphylos 'Emerald Carpet' 3G	2	
Verbena lilacina 'De La Mina' 4"	3	\$13.50
Asclepias fascicularis - Narrowleaf Milkweed (Seed) Packet	2	\$9.00
Asclepias eriocarpa - Kotolo Milkweed (Seed) Packet	1	\$5.40
	Subtotal	\$356.00
	Discounts	-\$35.60
	Tax (\$320.40 @ 9.5%)	\$30.44
	Total Tax	\$30.44
	Total	\$350.84

PAYMENTS

Credit Card Card Num: 2283 Type: Visa Cardholder: ALICIA BIEN \$350.84 Entry: Swipe Approval: 07796D ID: 4202861342

ALL SALES FINAL

Theodore Payne Foundation is an 501(c)(3) nonprofit organization. FID 95-6095398

Thank You Alicia Bien!



ALICIA BIEN <aliciabien@mac.com> To: Anthony Bethel <gvgc.abethel@gmail.com> Cc: Andrea Schmitt <gvgcaschmitt@gmail.com>

Begin forwarded message: [Quoted text hidden] Fri, Mar 11, 2022 at 5:16 PM



Fwd: Theodore Payne Foundation Receipt For Order #109726--#2

1 message

ALICIA BIEN <aliciabien@mac.com> To: Andrea Schmitt <gvgcaschmitt@gmail.com> Cc: Anthony Bethel <gvgc.abethel@gmail.com>

Fri, Mar 11, 2022 at 5:15 PM

\$23.65 Order #109726 2 Red Buckwheat plants

Begin forwarded message:

From: Theodore Payne Foundation <noreply@lightspeedhq.com> Subject: Theodore Payne Foundation Receipt For Order #109726 Date: January 25, 2022 at 1:32:27 PM PST To: Alicia Bien <aliciabien@mac.com> Reply-To: Theodore Payne Foundation <store@theodorepayne.org>

Theodore Payne Foundation

10459 Tuxford Street Sun Valley, California 91352 United States 818-768-1802

Sales Receipt

01/25/2022 1:32 pm

Invoice #: 44350 Ticket: 220000109726 Register: Register 3 Employee: Alejandro Customer: Alicia Bien

ltem

Item	#	Price
Eriogonum grande var. rubescens (dark flower) 1G	2	\$21.60
	Subtotal	\$24.00
	Discounts	-\$2.40
	Tax (\$21.60 @ 9.5%)	\$2.05
	Total Tax	\$2.05
	Total	\$23.65

PAYMENTS

Credit Card Card Num: 2283 Type: Visa Cardholder: ALICIA BIEN \$23.65 Entry: Swipe Approval: 04640D ID: 4179648642

ALL SALES FINAL

Theodore Payne Foundation is an 501(c)(3) nonprofit organization. FID 95-6095398



Fwd: Theodore Payne Foundation Receipt For Order #110993--#3

1 message

ALICIA BIEN <aliciabien@mac.com> To: Andrea Schmitt <gvgcaschmitt@gmail.com> Cc: anthony Bethel <gvgc.abethel@gmail.com>

Fri, Mar 11, 2022 at 5:15 PM

\$4.93 for Narrow-Leaf Milkweed SEED.

Begin forwarded message:

From: Theodore Payne Foundation <noreply@lightspeedhq.com> Subject: Theodore Payne Foundation Receipt For Order #110993 Date: February 10, 2022 at 12:49:49 PM PST To: Alicia Bien <aliciabien@mac.com> Reply-To: Theodore Payne Foundation <store@theodorepayne.org>

Theodore Payne Foundation

10459 Tuxford Street Sun Valley, California 91352 United States 818-768-1802

Sales Receipt

02/10/2022 12:49 pm

Ticket: 220000110993 Register: Register 3 Employee: Flora Customer: Alicia Bien

Item # Price Asclepias fascicularis - Narrowleaf Milkweed (Seed) Packet 1 \$4.50 Subtotal \$5.00 Discounts -\$0.50 Tax (\$4.50 @ 9.5%) \$0.43 \$0.43 Total Tax \$0.43 \$1

PAYMENTS

Credit Card Card Num: 2283 Type: Visa Cardholder: ALICIA BIEN \$4.93 Entry: Swipe Approval: 06866D ID: 4202865386

ALL SALES FINAL

Theodore Payne Foundation is an 501(c)(3) nonprofit organization. FID 95-6095398



Fwd: Theodore Payne Foundation Receipt For Order #113292--#4

1 message

ALICIA BIEN <aliciabien@mac.com> To: Andrea Schmitt <gvgcaschmitt@gmail.com> Cc: anthony Bethel <gvgc.abethel@gmail.com>

Fri, Mar 11, 2022 at 5:15 PM

Duine

\$53.22 Order #113292 9 PLANTS of Narrow-leaf Milkweed

Begin forwarded message:

From: Theodore Payne Foundation <noreply@lightspeedhq.com> Subject: Theodore Payne Foundation Receipt For Order #113292 Date: March 2, 2022 at 3:41:45 PM PST To: Alicia Bien <aliciabien@mac.com> Reply-To: Theodore Payne Foundation <store@theodorepayne.org>

Theodore Payne Foundation

10459 Tuxford Street Sun Valley, California 91352 United States 818-768-1802

Sales Receipt

03/02/2022 3:41 pm

Ticket: 220000113292 Register: Register 3 Employee: Erik Customer: Alicia Bien

Item

	#	Price
Asclepias fascicularis 4"	9	\$48.60
	Subtotal	\$54.00
	Discounts	-\$5.40
	Tax (\$48.60 @ 9.5%)	\$4.62
	Total Tax	\$4.62
	Total	\$53.22
DAVMENTO		

PAYMENTS

Credit Card Card Num: 2283 Type: Visa Cardholder: ALICIA BIEN Entry: Swipe Approval: 04499D ID: 4235318784

ALL SALES FINAL

Theodore Payne Foundation is an 501(c)(3) nonprofit organization. FID 95-6095398



Fwd: Theodore Payne Foundation Receipt For Order #113855--#5--NEW GRAND TOTAL

1 message

ALICIA BIEN <aliciabien@mac.com> To: Andrea Schmitt <gvgcaschmitt@gmail.com> Cc: Anthony Bethel <gvgc.abethel@gmail.com>

Tue, Mar 15, 2022 at 12:24 AM

Final addition to receipts:

\$9.86 for the replacement Alan Chickering Sage. This new plant will replace the one Alan Chickering Sage plant that has been trampled three times and I just can't save.

This replacement plant is bigger and stronger so I think it will not be trampled, or at least, not trampled as easily.

\$432.64 9.86 +

\$ 442.50 = GRAND TOTAL to reimburse to Alicia

Thank you! Alicia

Begin forwarded message:

From: Theodore Payne Foundation <noreply@lightspeedhq.com> Subject: Theodore Payne Foundation Receipt For Order #113855 Date: March 10, 2022 at 3:51:38 PM PST To: Alicia Bien <aliciabien@mac.com> Reply-To: Theodore Payne Foundation <store@theodorepayne.org>

Theodore Payne Foundation

10459 Tuxford Street Sun Valley, California 91352 United States 818-768-1802

Sales Receipt

03/10/2022 3:51 pm

Ticket: 220000113855 Register: Register 3 Employee: Ella Customer: Alicia Bien

Item	#	Price
via 'Allen Chickering' 1G	1	\$9.00
	Subtotal	\$10.00
	Discounts	-\$1.00
	Tax (\$9.00 @ 9.5%)	\$0.86
	Total Tax	\$0.86
	Total	\$9.86
PAYMENTS		

Credit Card \$9.86 Card Num: 2283 Type: Visa Cardholder: ALICIA BIEN Gmail - Fwd: Theodore Payne Foundation Receipt For Order #113855--#5--NEW GRAND TOTAL

Entry: Swipe Approval: 02540D ID: 4248054641

ALL SALES FINAL

Theodore Payne Foundation is an 501(c)(3) nonprofit organization. FID 95-6095398



Office of the City Clerk							
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Statement (CIP and NPG):							
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Recused Board Member	s must leave the room pri	or to any discus	sion and may no	t return to the ro	oom until after t	he vote is compl	ete.
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We, the authorized signers of the above of meeting was held in accordance with all meeting where a quorum of the Board was	aws, policies, and proced						
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Office of the City Clerk							
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Office of the City Clerk								
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Print/Type Name:			Print/Type Name:					
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Office of the City Clerk									
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Board Motion and/or Public Benefit			0	-					
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Board Quorum:	Total:								
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	named Neighborhood Cou laws, policies, and proced	incil, declare that							
Authorized Signature Andrew	a Schmitt		Authorized Sign	ature:					
Print/Type Name:			Print/Type Nam	ne:					
Date:			Date:						



Invoice #GVG 2022 0527 Number

Date May 27, 2022

Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	522.50
Total Amount Due:	\$522.50

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
5/6/2022	Mother's Day for FB	0.17
5/9/2022	Cancel Meeting. Clear broken links.	0.17
5/13/2022	Parks, Outreach agendas. Eblast. Fb	0.58
	Update board page with new member and email set up. Add	
5/16/2022	Government meeting to calendar.	0.34
5/23/2022	Update 2 committees on their pages and calendar. Safety agenda.	0.50
5/25/2022	Gov agenda. Fb/lg/Nd	0.34
5/26/2022	Add Instagram feed and committees to home	1.50
5/27/2022	Homeless & Arts agendas. Fb/Ig Eblast. Update WordPress	0.58
	Total	4.18

Mr. Anthony Bethel President Greater Valley Glen NC 13659 Victory Blvd, #136 Valley Glen, CA 91401

Office of the City Clerk								
Administrative Services Division						. Se souther	Ser LOS ANGE	
Neighborhood Council (NC) Funding Progr	am					city o		
Board Action Certification (BAC) Form						Chy Ch	ANADED THE	
NC Name:			Meeting Date:					
Budget Fiscal Year: Agenda Item No:								
Board Motion and/or Public Benefit								
Statement (CIP and NPG):								
Method of Payment: (Select One)	Check		Credit Card		Boar	d Member Reimb	ursement	
			e Count					
Recused Board Members	s must leave the room pri	or to any discus	sion and may not	t return to the ro	oom until after t	he vote is compl	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
						ļ		
						1		
<u> </u>								
Poord Ouerum								
Board Quorum:	Total:	المحاججان المص	+ +ho :=f==+'		his forme !		to and that a sub-l	
We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and proced							
Authorized Signature	Schmitt		Authorized Sign	ature:				
Print/Type Name:			Print/Type Nam	e:				
Date:			Date:					



26415 Summit Circle Santa Clarita, CA 91350 Phone:

Fax:

Email:

800-858-5508

877-317-8437

ar@staygreen.com

INVOICE

54868

INVOICE DATE

06/01/2022

BILL TO

Greater Valley Glen Council c/o Greater Valley Glen Council 13654 Victory Bvd #136 Valley Glen, CA 91401

PROPERTY ADDRESS
Greater Valley Glen Council 13654 Victory Blvd Valley Glen, CA 91401

DUE DATE	TERMS	PO#	ACCOUNT MANAGER
07/01/2022	Net 30		Adalberto Reynaga (SFV)

#136

DESCRIPTION	PRICE
#33818 - Landscape Maintenance - Median Cleaning June 2022	\$1,500.00
INVOICE GRAND TOTAL	\$1,500.00

Invoices are due within 30 days of billing date, or are subject to a 1.5% per month service charge (18% annual rate).

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program



Board Action Certification (BAC) Form

Board Action Certification (BAC) Form									
				Meeting Date: 07/12/2021					
Budget Fiscal Year: 2021-2022	I		Agenda Item N	Agenda Item No: 11, Motion 3 - Roll call vote					
Board Motion and/or Public Benefit Statement (CIP and NPG):		nent of up to \$1750 per month for maintenance of the Victory Blvd and Whitsett Ave Me Intering into a contract with Stay Green for said services for 12 months, from 07/01/202							
Method of Payment: (Select One)	Check	Credit Card	Credit Card Board Member Reimbursement						
Desuged Desug Member	rs must leave the room prio		ote Count		om until often t	ha vata ia samal	ata		
	Board Position		-	1	[1			
Board Member's First and Last Name Anthony Bethel	District 1 Rep	Yes X	No	Abstain	Absent	Ineligible	Recused		
Cindy K. Braun	At-Large Rep	x							
Jose "Cheppe" Chaparro	District 6 Rep	~			x				
September Forsyth	At-Large Rep				x				
Michael Hjelmstad	District 2 Rep	x			~				
Andrea Jones	At-Large Rep	x							
Scott Kriloff	At-Large Rep	X							
Daniel Lopez	At-Large Rep	x							
Nadia Marina Thomas	District 6 Rep	×							
Sam May	At-Large Rep	×							
Cosmo Moore	U .	×							
	District 4 Rep	×							
Rishab Nathan	At-Large Rep								
Cindy M. Ortiz	District 4 Rep	X							
Tiffany Phelps	District 5 Rep	X							
Andrea Schmitt	At-Large Rep	X							
Robin Shafer	At-Large Rep	X							
Tony Sipp	At-Large Rep	X							
Krista Sipp	At-Large Rep	X							
Dan Stueve	District 1 Rep	X							
				ļ					
					-				
Board Quorum: 13 We, the authorized signers of the above	Total:	17 Incil declare t	0 hat the informatic	0	2 his form is accu	0 urate and comple	0 te and that a nubli		
meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu						-		
Authorized Signature Andrea	Schmitt		Authorized Sig	nature:					
Print/Type Name: Andrea Schmitt			Print/Type Nan	^{ne:} Anthony E	Bethel				
Date: 7/21/21			Date: 07/21/2						
1/21/21				07/21/2021					

PERSONAL STORAGE 3 13005 Victory Blvd. North Hollywood, CA. 91606 Ph: 818-508-9889 Fax: 818-508-9913

Invoice No. C83-2021-6

INVOICE

Customer/Company Name

Gaotomor	Company Name	1			1
Name	City of Los Angeles, Greater Valley Glen Cou	uncil, GVGC	Date	9/22/2021	
Attn:	Anthony Bethel Phone: 323-243-8191				
					_
Address	13659 Victory Blvd. #136		Member No.	C-83	
City	Valley Glen, State CA.	ZIP 91401	Rep	Nick	

Qty	Description	Unit Price	TOTAL
9	Rental on a 5' x 12' size storage unit. (Monthy)	\$ 126.00	\$1,134.00
	Payments are due monthly before the 1st.		
	Rental Dates are from October 1, 2021 thru June 1, 2022		
L		1	
		SubTotal	\$ 1,134.00
	Make check payable to Personal Storage 3.	TOTAL	\$ 1,134.00

If you have any questions concerning this invoice, please contact Nick Altieriat 818-508-9889. City Tax Registration # 0000036211-0001-6 and Federal Tax Id # 95-4112185

THANK YOU FOR YOUR BUSINESS !

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program



Board Action Certification (BAC) Form

Board Action Certification (BAC) Form			1			-			
NC Name: Greater Valley Glen Council				Meeting Date:09/13/2021					
				Agenda Item No: Item 9, Motion 2 Roll call vote					
Board Motion and/or Public Benefit Statement (CIP and NPG):		st increase,	yment to Personal Storage 3 of \$126 monthly for the term of 10/01/2021 throuse, this motion supersedes the 07/12/2021 motion only for the monthly payment ond: Bethel						
Vethod of Payment: (Select One)	Credit Card Board Member Reimbursement								
			ote Count						
Recused Board Member	s must leave the room prio	r to any discu	ission and may no	t return to the ro	om until after t	he vote is comple	ete.		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
Anthony Bethel	District 1 Rep	Х			V				
Cindy K. Braun	At-Large Rep				Х				
September Forsyth	At-Large Rep	х							
Michael Hjelmstad	District 2 Rep				Х				
Andrea Jones	At-Large Rep	х							
Scott Kriloff	At-Large Rep	х							
Daniel Lopez	At-Large Rep	Х							
Nadia Marina Thomas	District 6 Rep	х							
Sam May	At-Large Rep	Х							
Cosmo Moore	District 4 Rep	Х							
Rishab Nathan	At-Large Rep	х							
Cindy M. Ortiz	District 4 Rep	х							
Tiffany Phelps	District 5 Rep				Х				
Andrea Schmitt	At-Large Rep	Х							
Robin Shafer	At-Large Rep	Х							
Tony Sipp	At-Large Rep	Х							
Krista Sipp	At-Large Rep	Х							
Dan Stueve	District 1 Rep	х							
Board Quorum: 13	Total:	15			3				
Ve, the authorized signers of the above in neeting was held in accordance with all neeting where a quorum of the Board was	laws, policies, and procedu			-					
uthorized Signature Andrea	Schmitt		Authorized Sigr	nature:					
Print/Type Name: Andrea Schmitt			Print/Type Nan	Print/Type Name: Anthony Bethel					
Date: 9/21/21			Date: 09/19/2						

NC Fiscal Year Admin Packet

Office of the City Clerk Neighborhood Council Funding Program Fiscal Year Administrative Packet

Neighborhood Council:

Fiscal Year: _____

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements Signed by all Financial Officers

 If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is https://cityclerk.lacity.org/NCFundPortal/#/login

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at <u>clerk.ncfunding@lacity.org</u> or call us at 213-978-1058.

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

(1) we are authorized to request City funding to support NC general operations,

(2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and

(3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Andrea Schmitt

SIGNATURE OF THE TREASURER

PRINT NAME OF THE TREASURER

BOARD POSITION

Please check here if a new Treasurer is being appointed

DATE

EMAIL

PHONE NUMBER

CONTINUES	OTHER SIDE
-----------	------------

2nd Signer	<u>re if a new 2nd Signer is being appointed</u>
ANy Son. Set	717/22
SIGNATURE OF THE 2 nd SIGNER	DATE
PRINT NAME OF THE 2 ND SIGNER	EMAIL
BOARD POSITION	PHONE NUMBER
Alternate Signer Please check he (If not applicable, please indicate "N/A")	re if a new Alt. Signer is being appointed
SIGNATURE OF THE ALTERNATE SIGNER	DATE
PRINT NAME OF THE ALTERNATE SIGNER	EMAIL
BOARD POSITION	PHONE NUMBER
_	PHONE NUMBER re if a new Cardholder is being appointed
_	
1 st Bank Cardholder	
1 st Bank Cardholder Delease check he Andrea Schmitt	re if a new Cardholder is being appointed
1st Bank Cardholder Please check he Andrea Schmitt SIGNATURE OF THE 1st BANK CARD HOLDER	re if a new Cardholder is being appointed DATE
1st Bank Cardholder Please check he Andrea Schmitt SIGNATURE OF THE 1st BANK CARD HOLDER PRINT NAME OF THE 1st BANK CARD HOLDER BOARD POSITION	re if a new Cardholder is being appointed DATE EMAIL
1st Bank Cardholder Please check he Andrea Schmitt SIGNATURE OF THE 1st BANK CARD HOLDER PRINT NAME OF THE 1st BANK CARD HOLDER BOARD POSITION	re if a new Cardholder is being appointed DATE EMAIL PHONE NUMBER
1st Bank Cardholder Please check he Andrea Schmitt SIGNATURE OF THE 1st BANK CARD HOLDER PRINT NAME OF THE 1st BANK CARD HOLDER BOARD POSITION	re if a new Cardholder is being appointed DATE EMAIL PHONE NUMBER
1st Bank Cardholder Please check he Andrea Schmitt SIGNATURE OF THE 1st BANK CARD HOLDER PRINT NAME OF THE 1st BANK CARD HOLDER BOARD POSITION 2nd Bank Cardholder Mark Mark Mark Mark Mark Mark Mark Mark	re if a new Cardholder is being appointed DATE EMAIL PHONE NUMBER re if a new Cardholder is being appointed ZMADAA

NEIGHBORHOOD COUNCIL FUNDING PROGRAM BANK CARDHOLDER ACKNOWLEDGEMENT & AGREEMENT OF RESPONSIBILITIES

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. Iunderstand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.

2. Iagree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.

3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.

4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential decertification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, Iagree to immediately notify the Office of the City Clerk.

5. Iunderstand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, Iam required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.

6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.

7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.

8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.

9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

OFFICE OF THE CITY CLERK | clerk.ncfunding@lacity.org | 213-978-1058

1st Bank Cardholder

Andrea Schmitt

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholde

SIGNATURE OF THE 2nd BANK CARD HOLDER

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

- 1. General and Operational Expenditures
 - i. Office/Operational
 - ii. Outreach
 - iii. Elections
- 2. Neighborhood Purposes Grants (NPGs)
- 3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

- 1. Office lease payments
- 2. Office supplies and equipment expenses, not including inventory items
- 3. Storage facility lease payments
- 4. P.O. Box payments
- 5. Office telephone and Internet services
- 6. Refreshments/snacks for board/committee meetings
- 7. Website hosting and maintenance services
- 8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
- 9. Printing and copying for meetings/office-related purposes only
- 10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <u>https://clerk.lacity.org/clerk-services/nc-funding</u>

Sample Itemized Budget Allocations for Office/Operational Expenditures

Office/Operational Expenditures Category	
Office Rent (\$500/month x 12 months)	\$6,000.00
Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)	\$500.00
Printer/Copy Machine Lease	\$1,500.00
Internet Service (Spectrum)	\$1,000.00
Telephone Service (Ooma)	\$500.00
Website Hosting and Maintenance	\$1,500.00
Printing and Photocopying for Meetings	\$300.00
Meeting Facility Fees (Riverside Elementary School)	\$1,500.00
Minute-Taker for Meetings (AppleOne)	\$1,500.00
Refreshments/Snacks for Meetings	\$1,200.00
Total Office/Operational Expenditures	\$15,500.00

Γ

Neighborh	nood Council					
Annual Budget for Fiscal Year:						
Annual Budget Funds						
Rollover Funds*						
Total Annual Budget Funds						

Office/Operational Expenditures Category				
Total Office/Operational Expenditures				

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Outreach Expenditures Category				
Total Outreach Expenditures				

Election Expenditures Category					
Total Election Expenditures					

Neighborhood Purposes Grants (NPG) Expenditures Category				
Total NPG Expenditures				

Community Improvement Projects (CIP) Expenditures Category				
Total CIP Expenditures				

TOTAL ANNUAL BUDGET ALLOCATIONS					
Office/Operational Expenditures					
Outreach Expenditures					
Election Expenditures					
General and Operational Expenditures					
Neighborhood Purposes Grants (NPG) Expenditures					
Community Improvement Projects (CIP) Expenditures					
TOTAL EXPENDITURES FOR THE FISCAL YEAR					

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

□ Existing(may need to renew agreement) □		New(new agreement may be	e needed)	□ Donated	□ NA
Property Name:					
Property Address:					
Property Owner Name:					
Property Owner Phone Number:					
Property Owner Email:					

Meeting Location:

□ Existing(may need to renew ag	reement)	New(new agreement may be needed)	□ Donated	\Box NA
Property Name:				
Property Address:				
Property Owner Name:				
Property Owner Phone Number:				
Property Owner Email:				

Storage Facility:

□ Existing(may need to renew ag	reement)] N	ew(new agreement may be	e needed)	□ Donated	\Box NA
Facility Name/Owner						
Facility Address:						
Facility Owner Phone Number:						
Facility Owner Email:						
Name on Facility Account:						

P.O. Box:

□ Existing(may need to renew age	reement) 🗌	New(new agreen	nent may be needed)	□ Donated	\Box NA
Property Name/Owner:					
NC P.O. Box Address					
Property Owner Address:					
Property Owner Phone Number:					
Property Owner Email:					
Name on P.O. Box Account:					

Website Services:

□ Existing(may need to renew agreement)	New(new agreement may be needed)	□ Donated	□ NA
Name of Website Services Provider:				
Service Provider Address:				
Service Provider Phone Number:				
Service Provider Email:				
Type of Services Provided:				

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <u>https://cityclerk.lacity.org/NCFundPortal/#/login</u>

Please contact our Office for any questions you may have. We are here to help. <u>Clerk.NCFunding@lacity.org</u> (213)978-1058

PERSONAL STORAGE 3 13005 Victory Blvd. North Hollywood, CA. 91606 Ph: 818-508-9889 Fax: 818-508-9913

Invoice No. C83-2022-1

INVOICE

Customer/Company Name

ouotonnoi	<u>Hoompany Name</u>	1	1
Name	City of Los Angeles, Greater Valley Glen Council, GVGC	Date	7/5/2022
Attn:	Anthony Bethel Phone: 323-243-8191		
A		Manakan Nia	0.00
Address	13659 Victory Blvd. #136	Member No.	C-83
City	Valley Glen, State CA. ZIP 91401	Rep	Nick

Qty	Description	U	nit Price	TOTAL
1	Rental on a 5' x 12' size storage unit. (Monthy)	\$	126.00	\$126.00
1	Late Fee	\$	15.00	\$15.00
	Payments are due monthly before the 1st.			
	Rental Dates are for 07/01 - 07-31-2022			
L				
			SubTotal	\$ 141.00
	Make check payable to Personal Storage 3.		TOTAL	\$ 141.00

If you have any questions concerning this invoice, please contact Nick Altieri at 818-508-9889. City Tax Registration # 0000036211-0001-6 and Federal Tax Id # 95-4112185

THANK YOU FOR YOUR BUSINESS !

PERSONAL STORAGE 3 13005 Victory Blvd. North Hollywood, CA. 91606 Ph: 818-508-9889 Fax: 818-508-9913

Invoice No. C83-2022-2

INVOICE

Customer/Company Name

oustomer/oompany name						
Name	City of Los Angeles, Greater Valley Glen Council, GVGC			Date	7/7/2022	
Attn:	Anthony Bethel	Phone: 323-243-81	91			
Address	13659 Victory Blvd. #13	36	Member No.	C-83		
City	Valley Glen,	State CA.	ZIP 91401	Rep	Nick	

Qty	Description	Unit Price	TOTAL
11	Rental on a 5' x 12' size storage unit. (Monthy)	\$ 126.00	\$1,386.00
	Payments are due monthly before the 1st.		
	Rental Dates are from August 1, 2022 thru June 1, 2023		
		SubTotal	\$ 1,386.00
	Make check payable to Personal Storage 3.	TOTAL	\$ 1,386.00

If you have any questions concerning this invoice, please contact Nick Altieri at 818-508-9889. City Tax Registration # 0000036211-0001-6 and Federal Tax Id # 95-4112185

THANK YOU FOR YOUR BUSINESS !