



Greater Valley Glen Council ("GVGC")



13654 Victory Blvd., #136, Valley Glen, CA 91401

www.greatervalleyglencouncil.org

REGULAR VIRTUAL BOARD MEETING

June 7, 2021 - Call to Order at 7:00 p.m.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Greater Valley Glen Council meeting will be conducted entirely telephonically. Every person wishing to attend and/or comment at this meeting must **dial (669) 900-6833** and **enter 811 0745 2895** and **then press #** to join the meeting. You may join the meeting as early as 6:45 p.m. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, 7:00 p.m.

Officers

| | |
|-------------------------|----------------|
| Anthony Bethel | President |
| Cosmo Moore | Vice President |
| Andrea Schmitt | Treasurer |
| Joanne D'Antonio | Secretary |

Board Members

| | | | |
|--------------------------|----------------|-------------------------|----------------|
| Joseph Barmettler | District 4 Rep | Cosmo Moore | District 4 Rep |
| Anthony Bethel | District 1 Rep | Sloan Myrick | District 5 Rep |
| Joanne D'Antonio | At-Large Rep | Kristin Robinson | At-Large Rep |
| September Forsyth | At-Large Rep | Andrea Schmitt | District 6 Rep |
| Walter Hall | At-Large Rep | Robin Shafer | At-Large Rep |
| Heidi Harrison | District 2 Rep | Alex Silva | District 1 Rep |
| Michael Hjelmstad | District 2 Rep | Anthony Sipp | District 6 Rep |
| Mickey Jannol | At-Large Rep | Krista Sipp | At-Large Rep |
| Andrea Jones | At-Large Rep | Dan Stueve | At-Large Rep |
| Artur Manasyan | Youth Rep | | |



AGENDA

Items with a heading followed by an asterisk () indicate there are possible motions for all listed Motions that follow. Motions are followed by a second, Public comment, Board comment/discussion, and other actions including a Call for the question, and Roll Call vote.*

Item 1 Pledge of Allegiance.

Item 2 Call to Order and Roll Call.

Item 3 Chair instructions for Public Comment.

Item 4 * Approval of minutes *

Motion 1: * Single motion to approve the following 3 meeting minutes. The May 3, 2021 Regular Board Meeting, the May 27, 2021 SPECIAL Board Meeting #1 (7:00PM), and the May 27, 2021 SPECIAL Board Meeting #2 (7:15PM) *

Item 5 Left intentionally blank.

Note: Vacant seats consist of two District 3 Reps, 1 District 5 Rep, and 3 At-Large Seats at the time of this Agenda. Per the Bylaws Article V, Section 6, any Board member may nominate a stakeholder to the President and the President will submit the nomination for the next Board meeting's agenda. Stakeholders shall meet the same eligibility requirements that apply to the position they would fill, as are required of elected Board Members.

Item 6 Government Representative and LAPD Reports. Please alert the Chair if you wish to present. Please limit each presentation to 2 minutes unless the Chair allows more time.

Scheduled Presentation 1: Senator Robert Hertzberg (CA SD-18) (Comments and Q&A up to 20 minutes)

Scheduled Presentation 2: Ayda Safaei (LA Metro, Director, Construction Relations and Mitigation Programs, Community Relations) Update regarding the "170 Sound Wall" project. (Comments and Q&A up to 15 minutes.)

Item 7 President's Motions & Comments. There are no motion.

Item 8 * Tiny Homes Village Ad-Hoc Committee. Reports and Motions. All motions marked *

Statement and Presentation: This Ad Hoc Committee was commissioned in October of 2020 and is composed of local stakeholders who are knowledgeable about and hold diverse opinions on positive solutions to homelessness in the area and in relation to the Tiny Homes Village project at Alexandria Park. The committee's objective, with input from local stakeholders including residents, businesses, Neighborhood Council members and community organizations, was to make recommendations regarding ongoing benefits to the community via a Community Benefit Agreement between our committee and The Office of City Councilmember Paul Krekorian regarding homelessness in the area, including management of the Tiny Homes Village project. These recommendations will be presented at the meeting.



Greater Valley Glen Council ("GVGC")



Motion 1: * The Tiny Homes Village Committee moved that the GVGC submit the Community Benefit Agreement (attached) as a Board to Councilmember Paul Krekorian. *

Item 9 * Treasurer's Report and Motions. All motions marked *

Motion 1 * The Treasurer moved that the GVGC approve the attached Administrative Packet containing the GVGC Budget for Fiscal Year 2021-2022, authorized signers, and other Financial information. *

Item 10 Arts & Education Committee. Report and Motions. There are no motions.

Item 11 * Community Safety Committee. Report and Motions. All motions marked *

Motion 1 * The Greater Valley Glen Council urges the Los Angeles Department of Transportation via letter to provide more regular and timed enforcement of current parking restrictions, in particular around parks, within the Valley Glen area. There has not been enough consistent enforcement of night time parking restrictions, causing distress to Valley Glen constituents who live near problem areas.*

Item 12 Outreach Committee. Report and Motions. There are no motions

Item 13 Planning and Land Use Committee. Report and Motions. There are no motions.

Item 14 * Government Relations Committee. Report and Motions. All motions marked *

Where Los Angeles City Council Files (CF) are referenced, their intent, status and history can be found at the LACityClerk Connect website: <https://cityclerk.lacity.org/lacityclerkconnect/>

Where California State Legislation is referenced (SB or AB), their intent, status and history can be found at: <https://leginfo.legislature.ca.gov/faces/billSearchClient.xhtml>

Motion 1 and CIS: * The Greater Valley Glen Council opposes efforts to standardize the bylaws of the City's neighborhood councils or otherwise impinge on the autonomy of the neighborhood councils to conduct their business as they see fit, consistent within existing mandated constraints. The borders of each neighborhood council enclose a unique set of circumstances, both demographic and physical, that need to be recognized and which have been a determining factors in creating each council's bylaws. As such we oppose the effort put forward in CF 21-0407 to study how neighborhood council elections can be standardized. At the same time we view as informative a disinterested inquiry by the Department of Neighborhood Empowerment to determine how Neighborhood Council bylaws affect council elections. [CIS: Against unless Amended] *

Motion 2 and CIS: * The Greater Valley Glen Council opposes the proposed changes in the Los Angeles Municipal Code that among other provisions seen as benefitting developers would reduce the total number of electric vehicle charging stations in new multifamily and commercial buildings. As cited in the Council File 17-0309-S1 as an example, one 150kW charger could replace 15 Level 2 chargers. The availability of fewer charging stations is a disincentive for someone considering purchasing an EV and works against the City and State goal to reduce carbon emissions. [CIS: Against] *

The following Motions support or oppose certain State legislation now under consideration. If adopted, that support or opposition will be forwarded to Senator Hertzberg and Assemblyman Nazarian as well as posted on the California Legislature Position Letter Portal.



Greater Valley Glen Council ("GVGC")



Motion 3: * The Greater Valley Glen Council opposes State legislature proposal AB 1401 that would end parking mandates for construction near public transit facilities, up to one-half mile distant. Such relief to developers would offload vehicle parking onto surrounding neighborhoods and impose hardships on those who are mobility impaired. *

Motion 4: * The Greater Valley Glen Council supports the proposed California Constitution amendment proposed SCA-2 that would repeal voter requirements necessary for state public bodies to develop low-cost housing projects. *

Motion 5: * The Greater Valley Glen Council opposes State legislature proposal AB 1322 that would allow local bodies to override voter-approved housing measures when in possible conflict with State law. Such decisions are correctly determined in the courts. *

Motion 6: * The Greater Valley Glen Council opposes State legislature proposal SB 8 that would extend and expand to January 1, 2030 existing law that facilitates the demolition of existing housing, alter provisions protecting residents of existing housing, and ease the way for development of new luxury housing. *

Motion 7: * The Greater Valley Glen Council supports State legislature proposal SB 15 that would provide for State grants to local government for development of affordable housing in vacated big box and shopping centers. *

Item 15 Parks, Medians, & Improvements Committee. There are no motions.

Item 16 Representative Reports

Item 17 Public Comment on non-Agenda Items. Public comment is limited to 2 minutes per speaker, unless adjusted by the Chair including but not limited to cases where there are multiple speakers on a similar non-agendized item.

Item 18 Board Comments on non-Agenda Items, including but not limited to brief announcements by Standing Committee Chairs (designees) wherein the Committee has no motions but wishes to update Board and Public on significant matters.

Item 19 * Motion to Adjourn *

Please note that, should this Meeting run longer than scheduled, a Special Continuance Meeting *may* be scheduled on June 9, 2021, pursuant to a majority Board vote.

Next Regular Board Meeting is on July 12, 2021 at 7:00 p.m.



Greater Valley Glen Council ("GVGC")



Please note the following:

1) A copy of this Agenda is posted on the GVGC website and GVGC Facebook page. It is physically posted at Uncle Tony's Pizzeria, Erwin Street Elementary School, Monlux Elementary School, Kittridge Street Elementary School, and the baseball backstop at Valley Glen Community Park.

2) A Quorum of 12 Board members is needed to discuss/consider/vote on Official Actions. Official Actions by a majority of the sum of Aye and No votes cast. Abstentions are not considered.

3) The public is Invited to this meeting by accessing the Zoom information above. Pursuant to the Agenda, the Public is invited to comment on items as called for in the Agenda.

Disclosures:

***PUBLIC ACCESS OF RECORDS** • In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board In advance of a meeting may be viewed at Uncle Tony's Pizzeria, 13007 Victory Blvd Valley Glen, CA 91606, at www.greatervalleyglencouncil.org or at a scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Anthony Bethel, Board President, at abethel@greatervalleyglencouncil.org or at (323) 243-8191.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to dial *9 to raise their hand. When recognized to speak by the presiding officer, dial *6 to unmute yourself to address the Board on any agenda Item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services may be provided upon request To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alejandro Silva de la Mesa Directiva, al gvqcalexsilva@gmail.com o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/iobbing.org. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics@commission@lacity.org.

Inquiries may be directed to Anthony Bethel, Board President, at abethel@greatervalleyglencouncil.org or at (323-243-8191).

June 7, 2021

Councilmember Paul Krekorian
200 N. Spring St., Room 435
Los Angeles, CA 90012

Dear Councilmember Krekorian,

Our Ad Hoc Committee was commissioned in October of 2020 by the Greater Valley Glen Neighborhood Council. The committee is composed of local stakeholders who are knowledgeable about and hold diverse opinions on positive solutions to homelessness in the area and in relation to the Tiny Homes Village project at Alexandria Park.

The committee's objective, with input from local stakeholders including residents, businesses, Neighborhood Council members and community organizations, was to make recommendations regarding ongoing benefits to the community via a Community Benefit Agreement between our committee and The Office of City Councilmember Paul Krekorian regarding homelessness in the area, including management of the Tiny Homes Village project.

The attached agreement expands upon our recommendations below:

1. Greater coordination and communication between the Councilmember's office, service providers, and volunteer organizations on conducting outreach and intakes.
2. Educate the public on ways they can help, or request aid for, persons experiencing homelessness in their area (Call 211 to connect families with CES, create an outreach request at www.lahsa.org/portal/apps/la-hop/, donate goods and food, etc.).
3. Strict enforcement of Building and Safety codes by the Los Angeles Department of Building and Safety and the Los Angeles City Attorney's Office of violations within the Valley Plaza parcel
4. Establishment of Safe Parking Site in Council District 2 as close to site as possible
5. Regular communication and coordination between private security, Tiny Homes Village Security and LAPD, facilitated by this committee, including frequent, scheduled check ins with the Senior Lead Officer for North Hollywood
6. Council District 2 agrees to invest in Supplemental Outreach Teams for conducting additional engagement and presence on weekends and after-hours overtime budgets and after-hours overtime budgets for LAPD Officers who wish to support these activities.

7. Creation of MOU to facilitate regular, scheduled maintenance of the 170 embankment by CALTRANS crews, for the purpose of collecting debris for LASEN to haul away
8. Coordination of Veteran services with LA County Veterans Peer Access Network and designated service provider for Supervisorial District 3
9. Coordination with non-profits, municipal agencies, and local treatment centers to provide outreach and counseling efforts to unhoused persons unable to reside in the Tiny Home infrastructure due to substance abuse.
10. A commitment to using QUIMBY funds to restore Alexandria Park for the enjoyment of the community after project duration.

We look forward to working with your office, Hope of the Valley, the City of Los Angeles and local stakeholders toward implementation of the above. Long term, it is our expectation that our elected leaders at the city, county and state levels continue to actively pursue additional sites for permanent supportive housing with the community's timely participation and feedback once the city's Bridge Home sites have termed out of their project duration.

We now hope to transition to an ongoing community partner that serves as a liaison with the greater North Hollywood/Valley Glen community surrounding the issue of addressing homelessness in the region.

Sincerely,

Andrea Schmitt

Andrea Schmitt

Committee Chair, Greater Valley Glen Neighborhood Council

Members

Steven Cohen - Laurel Grove Neighborhood Association

Jonathan George - Greater Valley Glen Neighborhood Council

Michael Hjelmstad - Greater Valley Glen Neighborhood Council

Peter Haderlein - North Hollywood Neighborhood Council, NoHo NC Homeless Committee

Andrea Jones - Greater Valley Glen Neighborhood Council

Community Benefit Agreement

For the Tiny Homes Alexandria Park Village in North Hollywood

What is the Tiny Homes Alexandria Project?

The Alexandria Park Tiny Home Village is a transitional housing development funded by the City of Los Angeles for the purpose of providing private and secure temporary dwellings for persons experiencing homelessness in the San Fernando Valley. It is the second project of its kind to open in North Hollywood, after a similar development at NoHo Park on Chandler Blvd opened in February 2021. The Alexandria Park site had its Grand Opening on April 26, 2021. Each of its 103 units can house two people, for a maximum of 200 residents. Due to the COVID-19 pandemic, however, the units are single-occupancy.

The homes themselves are sometimes referred to as “Pallet”™ shelters after the company that manufactures them. They are pre-fabricated, reusable, and transportable 65-square foot dwellings with heaters, air conditioning, and beds.

Residents of the Tiny Homes receive a variety of services such as thrice-daily meals, access to showers and storage lockers, and connections with outreach case managers and civic support that can include housing navigation, document procurement, mental health support, job training, and more.

The site is considered to be a “Bridge Housing” development by the City of Los Angeles and is administered by *Hope of the Valley*, a 501.3.c non-profit that also manages the Hope of the Valley Rescue Mission in Pacoima, Bridge Housing sites in North Hollywood and Northridge, Tiny Home Villages at Chandler Park and in Reseda, and additional new shelter beds planned for the San Fernando Valley. Between 20 and 26 Hope of the Valley staff members will be on site at Alexandria Park, in addition to a security guard. The CEO of Hope of the Valley, Ken Craft, was interviewed by The Committee and has taken a hand-on role in community outreach.

Client Population and Recruitment

Individuals who are currently camping in the immediate area of the facility, including under overpasses located on Oxnard, Victory and Laurel Canyon Blvds, adjacent to the concrete wash area next to the NB 170 Freeway, and in the Laurel Grove Neighborhood, will be prioritized for residency.

The committee would like to see further clarification from Hope of the Valley and LAHSA on next steps for individuals who are deemed to need substance abuse intervention. All parties would like to see these individuals receive care, and all parties would like to see these individuals provided housing. In addition, the committee recommends that Hope of the Valley

utilize the substance abuse counseling opportunities provided by **Victory Outreach Church**, which is located at Valley Plaza. The committee will seek additional information on this issue moving forward.

In addition, the committee has questions regarding ongoing recruitment of individuals who initially may refuse housing. As residents move on toward permanent housing, will replacement recruitment continue to prioritize individuals who are unhoused in the area? **The committee would like further clarification on this issue** as well, as well as serving as an ongoing liaison between requests for outreach from local leaders and LAHSA.

Safety and Security

Crime Prevention

The Alexandria Park site occupies a parcel that is bordered by Erwin Street to the south, Sylvan street to the north, the 170 Freeway, embankment and a portion of the Los Angeles River drainage area to the west, and the Valley Plaza commercial parcel to the east. At this time, the Valley Plaza strip is mostly vacant, with boarded up storefronts facing Laurel Canyon and fenced off parking lots facing the project. There has been long standing community concern over perceived Building & Safety Code violations for the section of the parcel located on Laurel Canyon Blvd. The area of concern in particular is from 6241 - 6261 Laurel Canyon Blvd. Some boarded up sections of the buildings have been removed and individuals are moving freely in and out of non-residential structures, with electric wiring and broken glass from inside strewn upon the sidewalk.

In addition, COMPSTAT (Computer Statistic) Crime Data for the area indicates [a critical mass of theft, robbery and burglary incidents on the 6200 block of Laurel Canyon](#) since the beginning of the year. **The committee recommends that the Los Angeles Department of Building and Safety, in cooperation with LAPD and Los Angeles City Attorney's Neighborhood Prosecutor for the area, ensure that all relevant Code statutes for this portion of the parcel are investigated and enforced.**

In addition, while the City of Los Angeles will attempt to secure easement parking for staff and potentially residents of the village, it is unclear whether residents will have vehicles that need to be parked overnight during curfew hours. The committee would like clarification on whether portions of the lot will be determined as 'safe parking' or if other homeless individuals will be allowed to park in the area if allowed?

Our committee recommends that LAHSA designate a nearby Safe Parking Site in Council District 2 in order to serve both residents and other local vehicle dwellers during overnight hours. While a site is proposed for one lot near Ventura Blvd. and Goodland Ave. in the next few months, it is more than 4 miles away and will only have capacity for 25 vehicles nightly.

A Safe Parking Site would require individual security in addition to the Alexandria Park security team and require management from a separate NGO. In addition, the committee recommends that portable restrooms and access to CES (Coordinated Entry System) be made available to dwellers of this area. **We recommend another site be secured as close to the area as possible.** This would prevent vehicle break-ins and targeted violence against vehicle dwellers, and eliminate the need for vehicle dwellers to move their vehicles nightly throughout the surrounding area to avoid penalties and fines.

In addition, our committee recommends **regular communication and coordination between private security, Tiny Homes Village Security and LAPD.** It is recommended that these three entities draw up a set of agreed-upon protocols for security issues that may occur and have **frequent, scheduled check-ins with the SLO** (Senior Lead Officer) for the area. The Ad Hoc committee will be willing to serve as a liaison for this effort on an ongoing basis.

The Role of Law Enforcement

The LAPD and many city government agencies have experienced a reduction in their budget this current fiscal year, including the disbanding of the HOPE units in February 2021. The North Hollywood precinct received two additional officers who served as a HOPE unit previously.

Our committee recognizes that both LAPD and the community can benefit by having another agency or agencies deal with non-emergency homelessness issues. **Our recommendation is that resources such as Supplemental Outreach Teams, in coordination with additional nonprofit support for outreach, group therapy/substance abuse and housing resources for populations unable or unwilling to transition into the Tiny Homes Village, are appropriately funded and allocated to address local issues in the East Valley.** This allocation would be a more targeted and appropriate approach, and allow the LAPD to deal with emergency and life or death issues. The entire community would benefit from this approach.

While these Supplemental Teams are a good first step, the committee recognizes the need for training and coordination of these teams with existing resources, and partnership with LAPD when the need arises. The committee is willing to support partnership and communication with local law enforcement and outreach teams in the best manner which is appropriate. In addition, local law enforcement recognizes and echoes the need for additional Supplemental Outreach and treatment options for individuals with substance abuse challenges.

While we understand that resources are limited and that priorities must be balanced, with the recent City and State budget allocations, more resources can be found to support the expansion of Supplemental Resources and also support overtime for LAPD members who wish to apply it toward continued relationship-building with the unhoused community. It must be noted that LAPD have in some cases been the most consistent presence in the area and have taken on activities that would traditionally be handled by clinical social workers or case workers; these efforts should be continued and maintained with consistency by specialized workers who have a

specific focus on the East Valley. **Therefore we strongly recommend these workers are hired and/or report to Council District 2 and ultimately the Councilmember is accountable for their success.**

Fire Prevention

The risk of fire due to continued encampments and remaining debris on the 170 embankment is high and needs to be addressed as soon as possible. Unfortunately two fires broke out within a span of days in late February, one behind the project and one to the north of Victory Boulevard. Because the embankment is considered under the jurisdiction of either Caltrans or LA Metro (depending on which section), it has been difficult for LASEN to coordinate trash cleanups of the area. The result has been an unsightly buildup of debris spanning the entire embankment.

The committee has worked with both Council District 2, State Senator Bob Hertzberg and Assemblymember Adrin Nazarian's staff to address this issue and facilitate coordination between agencies. **It is the committee's recommendation that an MOU is created to facilitate monthly maintenance of the area by CALTRANS crews, for the purpose of collecting debris for LASEN to haul away. The continued blight on Caltrans property has been a major source of consternation among residents and business owners in the area for more than a year.** While LA Sanitation is prepared to embark on area cleanups once COVID restrictions are lifted and available housing is in place, it is not incumbent on them to clean Caltrans property. The Greater Valley Glen Neighborhood Council is prepared to continue advocating to address this issue with state leadership.

Intra-Agency Cooperation and Additional Resources

Veterans

Los Angeles County has launched a robust effort to ensure veterans living in Los Angeles County are able to more fully access targeted support measures such as dedicated housing, benefits, mental health treatment and job training. The **Veterans Peer Access Network**, spearheaded by the Los Angeles County Department of Mental health, has deployed what the county refers to as 'Access Agents' to travel directly to veterans in need within all 8 Service Planning Areas in LA County. **The committee recommends that Hope of the Valley and LAHSA case workers coordinate any services for individuals who have served in the military, including National Guard, with VPAN and/or Goodwill which is the designated VPAN service provider for Supervisorial District 3.**

Substance Abuse

Victory Outreach Church and their leadership, Ray and Crystal Solorzano, are familiar with rehabilitation counseling, and host several marriage and youth classes, as well as manage a recovery housing residence in the west valley. They maintain good relationships with many of the unhoused individuals near their facility. **The committee will recommend Victory Outreach**

be involved in recruitment efforts and potentially group therapy/substance abuse counseling efforts since they have established trust within the community. Ray also offered their facility, directly across the parking lot from the village, as a potential meeting site if needed.

Daytime Programs

When Hope of the Valley CEO Ken Craft spoke to the Ad Hoc committee in January, he indicated that HOTV relies on partnerships with other community NGOs and volunteer organizations for classes and other activities for residents during the day. Once COVID-related restrictions are lifted, the committee would like to learn more about these efforts and how they can potentially positively impact residents as they transition to permanent secure housing.

Long Term

The planned length of time of the project is 3 years, due to the scheduled Stormwater Capture Project slated for June 2024. **Upon completion of that project, the committee recommends use of QIMBY funds to restore the park for the benefit of local residents.**

It is the committee's understanding that all residents who enter the Alexandria Park Tiny Homes Village will be provided with the opportunity to enter into permanent housing by the commencement of the Stormwater Capture Project.

Upon the completion of this Community Benefit Agreement, the committee will transition into a community liaison role, providing education opportunities for both the service provider, residents of Alexandria Park, and the surrounding community regarding efforts to address the needs of the unhoused in the Laurel Grove area. In addition, the committee will oversee efforts to update the Greater Valley Glen Neighborhood Council's website to maintain a clear flow chart of intra-agency responsibility regarding this issue, and provide updates to the community on how to get involved.

Summary of Committee Requests and Recommendations:

1. Greater coordination and communication between the Councilmember's office, service providers, and volunteer organizations on conducting outreach and intakes.
2. Educate the public on ways they can help, or request aid for, persons experiencing homelessness in their area (Call 211 to connect families with CES, create an outreach request at www.lahsa.org/portal/apps/la-hop/, donate goods and food, etc.).
3. Strict enforcement of Building and Safety codes by the Los Angeles Department of Building and Safety and the Los Angeles City Attorney's Office of violations within the Valley Plaza parcel

4. Establishment of Safe Parking Site in Council District 2 as close to site as possible
5. Regular communication and coordination between private security, Tiny Homes Village Security and LAPD, facilitated by this committee, including frequent, scheduled check ins with the Senior Lead Officer for North Hollywood
6. Council District 2 agrees to invest in Supplemental Outreach Teams for conducting additional engagement and presence on weekends and after-hours overtime budgets for LAPD Officers who wish to support these activities.
7. Creation of MOU to facilitate regular, scheduled maintenance of the 170 embankment by CALTRANS crews, for the purpose of collecting debris for LASEN to haul away
8. Coordination of Veteran services with LA County Veterans Peer Access Network and designated service provider for Supervisorial District 3
9. Coordination with non-profits, municipal agencies, and local treatment centers to provide outreach and counseling efforts to unhoused persons unable to reside in the Tiny Home infrastructure due to substance abuse.
10. A commitment to using QUIMBY funds to restore Alexandria Park for the enjoyment of the community after project duration.

Appendix: A Brief History of Los Angeles City Policy as it Relates to the Rights of the Unhoused

Prepared by Peter Haderlein

The history of how the local government of Los Angeles has treated its poorest and most vulnerable residents is long and complicated, and cannot be adequately relayed with brevity. For a thorough and scholarly account, we recommend “The Making of a Crisis: A History of Homelessness in Los Angeles”, a 2021 report by the UCLA Luskin Center for History and Policy[1]. Two passages from their executive summary are worth quoting in their entirety:

“The lack of affordable housing put pressure on Angelenos at multiple points over the past hundred years, pushing many into homelessness. However, rising property values and rents, the incursion of real estate and business interests in local development, the inability of LA City and County to coordinate on housing solutions, and lack of protections for tenants over the past forty years have all contributed to the massive shortage of affordable housing today.”

“Policing of homeless transient laborers spurred the growth of Los Angeles’s carceral system in the early twentieth century. Since then, policing and criminalization of homelessness has remained a primary method of poverty management in the region. The criminalization of homelessness has disproportionately affected people of color and homeless individuals with mental illness.”

City Law and Civil Rights

A timeline of how municipal code enforcement over the activity and siting of the city’s unhoused population has changed over time is worth summarizing to provide additional context. Los Angeles presently has two major laws governing its enforcement response to persons experiencing homelessness existing in public spaces (in addition to a number of local ordinances and restrictions related to “public nuisance”, trespassing, and vehicle parking). They are:

- Municipal Code 41.18, which bars persons from “sitting, lying, or sleeping in or upon any street, sidewalk or other public way”[2], and
- Municipal Code 56.11.3.(d)-(i), which bars persons from storing bulky personal property in a public area if it does not allow for passage as required by the Americans with Disabilities Act[3]. Critically, this can include shelters such as tents.

The former law was passed by the City Council in 1968 in response to concerns over “urban blight”. Enforcement of 41.18 (also called the “sit-lie ban”) was almost nonexistent in the 1980s and 90s under Attorney General (and later Mayor) James Hahn. The LAPD began enforcing the rule with greater impunity in the early 2000s in response to perceptions of worsening living conditions around Skid Row in Downtown LA. The “sit-lie ban” was found unconstitutional in 2006 in the case of *Jones v. City of Los Angeles*, a lawsuit brought by the ACLU against the City

on behalf of Skid Row residents repeatedly arrested for sleeping and residing in public places, which often resulted in them losing all of their belongings. In particular, the court found that:

“The Eighth Amendment prohibits the City from punishing involuntary sitting, lying, or sleeping on public sidewalks that is an unavoidable consequence of being human and homeless without shelter in the City of Los Angeles.”[4]

The landmark decision in *Jones* was buttressed by a 2018 case: *Martin v. City of Boise*. In that instance, the Federal court found that the city of Boise, Idaho could not “criminalize the act of lodging in public unless it has sufficient beds for its homeless population or offers shelter to a specific individual before commencing enforcement”. When the Supreme Court declined to take up the appeal in September, 2019, the ruling stood. It is therefore illegal (except under very specific circumstances) to arrest people for sleeping in public spaces if the City has no alternative housing to offer.

In October, 2020, the City Council proposed new revisions to 41.18 that would have barred sleeping, sitting, and lying within 500 feet of overpasses, freeway on-ramps, and service provider locations[5]. Said motion was remanded back to committee after public outcry and has not been brought back for a vote.

The Gap between Housing Needs & Availability

The status quo of the service provision infrastructure for those experiencing homelessness is a patchwork of efforts by federal, state, county, and city agencies and programs, bulwarked by the good-faith actions of charities, non-profits, and volunteers, and recently bolstered by the 2016 passage of Propositions H and HHH, which raised sales taxes to fund the development of 10,000 supportive housing units across LA County. The Alexandria Park Tiny Home Village (and its sister projects at Chandler Park and other locations) is one such collaboration between the non-profit and public sectors, essentially funded by taxpayers and administered through the outreach arms of the Los Angeles Homeless Services Authority (LAHSA), the Los Angeles City Council, and other Los Angeles municipal departments (Department of Mental Health, etc.).

Even with the influx of funding, the number of new affordable and permanent housing locations is slow to materialize and the availability of temporary and transitional shelter beds has never met County needs. As of its last count, Los Angeles County has 66,433 residents who are unhoused, with 555,105 rent-burdened households made all the more vulnerable by the economic conditions surrounding the COVID-19 recession[6]. LA now needs half a million new affordable housing units to meet current demand.

In March, 2020, a lawsuit filed by a consortium of Downtown LA businesses and commercial interests was filed against the city for its failure to properly and timely address the state of homelessness on Skid Row. The acting Federal Judge, David O. Carter, and the City settled out of court in June, 2020 when the City agreed to provide 6000 new beds of shelter for at-risk

persons experiencing homelessness and encamped near freeways over the next 18 months[7]. This brought an era of confusion over the summer as City and County Agencies received mixed messaging on where to prioritize services[8]. Judge Carter issued a new injunction in April, 2021 that ordered the City to place a billion dollars in escrow (to be set aside for services benefitting the region's homelessness response) and to offer housing to all persons on Skid Row by October, 2021. Since the offer of housing is contingent on spaces actually being available, the City is under renewed pressure to find options, and is so far leveraging the quick construction of pre-fabrication units, such as the Tiny Home Pallet™ shelters, and the usage of empty hotel and motel rooms via Projects Roomkey[9] and Homekey[10].

The State of Sanitation Sweeps

When the office of Mayor Eric Garcetti implemented the "A Bridge Home Program" in 2018 to fund temporary housing in all 15 Council Districts[11], public response was mixed and often fraught, with protests erupting in neighborhoods in opposition to their construction[12]. In attempts to appease community concerns, the City created new rules allowing for the creation of "Special Enforcement and Cleaning Zones" or SEZs. Within the bounds of an SEZ (set to encompass a limited block radius surrounding each Bridge Home, and starting one month after its opening), the LA Department of Sanitation ("LASAN") and the LAPD have the purview to enact "enhanced cleanups" to temporarily displace encamped persons for the ostensible purpose of power-washing the sidewalk and removing trash[13]. This practice is not without its own controversies, for as much as it is leveraged to maintain pedestrian right of way and eliminate sanitation hazards, it has also put persons experiencing homelessness at risk of agitated encounters with law enforcement and resulted in the loss of precious personal belongings. Increased security measures also came at high costs, with overtime payments for LAPD officers assigned to patrol Bridge Housing sites amounting to \$1.3 million per location[14].

Ultimately, the City's response to community concerns and the needs of the unhoused remains an ad-hoc complaint- and request-driven model, and adjustments to the SEZ policy resulted in the implementation of the CARE and CARE+ teams in June 2019[15]. These are multidisciplinary units of outreach and sanitation workers shadowed by law enforcement personnel and tasked with cleaning encampments (with advanced warning) and connecting unhoused persons with service providers[16]. Team assignments are often dictated at the behest of the various City Council offices, and tend to prioritize repeated contact with established encampment sites and Bridge Home locations. At the onset of the coronavirus crisis and in alignment with recommendations from the CDC, the City Council voted to instruct CARE and CARE+ crews to suspend enforcement of any laws requiring tents to come down during daytime hours (with exceptions for those that impeded ADA access). Given CDC advice against transitioning individuals into congregate settings during the pandemic, and to reduce exposure to outreach workers, encamped unhoused persons were to be left to shelter in place. This policy guided the actions of LAHSA, LASAN, and the LAPD throughout the pandemic, but would prove to be inconsistently applied in practice. In September 2020, the CARE/CARE+ cleanups/sweeps

resumed via a City Council vote, and by December, 2020, enhanced cleanups continued in the SEZ zones throughout the city[17].

After months of debate and after losing multiple lawsuits over the confiscation of homeless property[18], the City Council unanimously passed a motion in April of 2021 to shift LASAN's CARE/CARE+ cleanup and sweeps response to a voluntary, services-based approach rather than a mandatory law-enforcement action taken to clear encampments. The details of how the policy will evolve are still under discussion.

[1] Kristen Moore Sheeley, et al.

<https://luskincenter.history.ucla.edu/wp-content/uploads/sites/66/2021/01/LCHP-The-Making-of-A-Crisis-Report.pdf>

[2] MC 41.18 https://codelibrary.amlegal.com/codes/los_angeles/latest/lamc/0-0-0-128514#JD_41.18.

[3] MC 56.11.3 https://codelibrary.amlegal.com/codes/los_angeles/latest/lamc/0-0-0-138386#JD_56.11.

[4] <https://caselaw.findlaw.com/us-9th-circuit/1490887.html>

[5]

<https://www.latimes.com/california/story/2020-10-23/councilman-buscaino-asks-for-a-ban-on-homeless-camps-near-city-shelters>

[6]

<https://www.lahsa.org/news?article=726-2020-greater-los-angeles-homeless-count-results#:~:text=LOS%20ANGELES%2C%20CA%E2%80%94The%20Los,point%2Din%2Dtime%20count>.

[7]

<https://www.latimes.com/homeless-housing/story/2020-06-18/city-and-county-agree-to-provide-6000-new-beds-of-shelter-for-homeless-people-in-next-18-months>

[8]

<https://www.latimes.com/homeless-housing/story/2020-10-23/judge-efforts-bolster-complicate-homeless-housing>

[9] <https://www.cdss.ca.gov/inforesources/cdss-programs/housing-programs/project-roomkey>

[10] <https://www.hcd.ca.gov/grants-funding/active-funding/homekey.shtml>

[11] <https://empowerla.org/a-bridge-home-faq-for-las-temporary-homeless-housing-initiative/>

[12] <https://projects.laist.com/2019/koreatown-shelter-protest/>

[13] https://laist.com/2018/10/11/homeless_cleanup_crackdown_planned_near_bridge_housing_site.php

[14]

http://www.ladowntownnews.com/news/high-security-costs-tied-to-bridge-housing-patrols/article_31d2f7cc-6870-11e9-8289-c7b22d8543a1.html

[15]

<https://www.lamayor.org/mayor-garcetti-announces-new-plan-deploy-new-sanitation-teams-deliver-services-homeless-encampments>

[16]

<https://lacitysan.org/san/sandocview.jsessionid=revhcLJGHigyDOpQYbcuJVZw6hWjcqXO8JHx35A9LYCK1-cttela!-1667113144!NONE?docname=CNT041939>

[17]

<https://www.kcrw.com/news/shows/greater-la/coronavirus-homelessness-parents/homeless-encampment-cleanups-la>

[18] <https://www.latimes.com/local/lanow/la-me-ln-tents-camps-lawsuits-20181010-story.html>

ADDENDUM:

<https://bmcpublichealth.biomedcentral.com/articles/10.1186/1471-2458-14-853>

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: Greater Valley Glen

Fiscal Year: 2021-22

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - **If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).**
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the NC board has voted on the Packet, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed

Andrea Schmitt

6/7/2021

SIGNATURE OF THE TREASURER

DATE

Andrea Schmitt

gvgcaschmitt@gmail.com

PRINT NAME OF THE TREASURER

EMAIL

Treasurer

818-645-3239

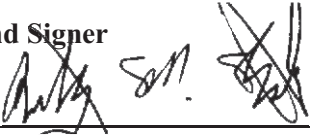
BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed



SIGNATURE OF THE 2ND SIGNER

06/02/2021

DATE

Anthony M Bethel

PRINT NAME OF THE 2ND SIGNER

gvgc.abethel@gmail.com

EMAIL

President

BOARD POSITION

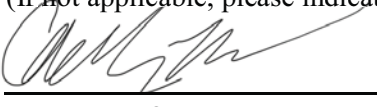
323-243-8191

PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed



SIGNATURE OF THE ALTERNATE SIGNER

6/2/21

DATE

Chris Moore

PRINT NAME OF THE ALTERNATE SIGNER

G V G C M ^{Moore} @Gmail .com

EMAIL

VP


BOARD POSITION

8188263704

PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed



SIGNATURE OF THE 1ST BANK CARD HOLDER

06/07/2021

DATE

Andrea Schmitt

PRINT NAME OF THE 1ST BANK CARD HOLDER

gvgcaschmitt@gmail.com

EMAIL

Treasurer

BOARD POSITION

818-545-3239

PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed



SIGNATURE OF THE 2ND BANK CARD HOLDER

06/02/2021

DATE

Anthony M Bethel

PRINT NAME OF THE 2ND BANK CARD HOLDER

gvgc.abethel@gmail.com

EMAIL

President

BOARD POSITION

323-243-8191

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN NEXT PAGE

1st Bank Cardholder

Andrea Schmitt

SIGNATURE OF THE 1st BANK CARD HOLDER

Andrea Schmitt

PRINT NAME OF THE 1st BANK CARD HOLDER

06/07/2021

DATE

2nd Bank Cardholder

Anthony M Bethel

SIGNATURE OF THE 2nd BANK CARD HOLDER

Anthony M Bethel

PRINT NAME OF THE 2nd BANK CARD HOLDER

06/02/2021

DATE

NEIGHBORHOOD COUNCIL FUNDING PROGRAM
ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC’s financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/clerk-services/nc-funding>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

| Office/Operational Expenditures Category | |
|---|-------------------|
| <i>Office Rent (\$500/month x 12 months)</i> | <i>\$6,000.00</i> |
| <i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i> | <i>\$500.00</i> |
| <i>Printer/Copy Machine Lease</i> | <i>\$1,500.00</i> |
| <i>Internet Service (Spectrum)</i> | <i>\$1,000.00</i> |
| <i>Telephone Service (Ooma)</i> | <i>\$500.00</i> |
| <i>Website Hosting and Maintenance</i> | <i>\$1,500.00</i> |
| <i>Printing and Photocopying for Meetings</i> | <i>\$300.00</i> |
| <i>Meeting Facility Fees (Riverside Elementary School)</i> | <i>\$1,500.00</i> |
| <i>Minute-Taker for Meetings (AppleOne)</i> | <i>\$1,500.00</i> |
| <i>Refreshments/Snacks for Meetings</i> | <i>\$1,200.00</i> |
| | |
| | |
| | |
| Total Office/Operational Expenditures \$15,500.00 | |

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Property Name: | |
| Property Address: | |
| Property Owner Name: | |
| Property Owner Phone Number: | |
| Property Owner Email: | |

Meeting Location:

| | |
|--|--|
| <input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA | |
| Property Name: | |
| Property Address: | |
| Property Owner Name: | |
| Property Owner Phone Number: | |
| Property Owner Email: | |

Storage Facility:

| | |
|--|---|
| <input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA | |
| Facility Name/Owner | Personal Storage 3 |
| Facility Address: | 13005 Victory Blvd, Valley Glen, CA 91606 |
| Facility Owner Phone Number: | 818-508-9889 |
| Facility Owner Email: | naltieri21@yahoo.com |
| Name on Facility Account: | Greater Valley Glen Council |

P.O. Box:

| | |
|--|--|
| <input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA | |
| Property Name/Owner: | West Coast Mail Center |
| NC P.O. Box Address | 13654 Victory Blvd #136, Valley Glen, CA 91401 |
| Property Owner Address: | 13654 Victory Blvd, Valley Glen, CA 91401 |
| Property Owner Phone Number: | 818-904-9822 |
| Property Owner Email: | westcoastmailcenter@gmail.com |
| Name on P.O. Box Account: | Greater Valley Glen Council |

Website Services:

| | |
|--|--|
| <input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA | |
| Name of Website Services Provider: | Moore Business Results |
| Service Provider Address: | 19300 Rinaldi St, Northridge, CA 91327 |
| Service Provider Phone Number: | 818-252-9339 |
| Service Provider Email: | wmoore@moorebusinessresults.com |
| Type of Services Provided: | Webmaster. Coordinates web and digital services. |

When the Board completes and approves the Admin Packet, the NC Treasurer may submit the Packet and BAC Form online in the NC Funding System portal, Budget Allocation section. The NC Funding System portal website is <https://cityclerk.lacity.org/NCFundPortal/#/login>

Please contact our Office for any questions you may have. We are here to help.
Clerk.NCFunding@lacity.org
 (213)978-1058