



Greater Valley Glen Council ("GVGC")



13654 Victory Blvd., #136, Valley Glen, CA 91401

www.greatervalleyglencouncil.org

REGULAR VIRTUAL BOARD MEETING

March 1, 2021 - Call to Order at 7:00 p.m.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Greater Valley Glen Council meeting will be conducted entirely telephonically. Every person wishing to attend and/or comment at this meeting must **dial (669) 900-6833** and **enter 838 9380 9091** and **then press #** to join the meeting. You may join the meeting as early as 6:45 p.m. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, 7:00 p.m.

Officers

Anthony Bethel	President
Cosmo Moore	Vice President
Andrea Schmitt	Treasurer
Joanne D'Antonio	Secretary

Board Members

Joseph Barmettler	District 4 Rep	Cosmo Moore	District 4 Rep
Anthony Bethel	District 1 Rep	Sloan Myrick	District 5 Rep
Joanne D'Antonio	At-Large Rep	Kristin Robinson	At-Large Rep
September Forsyth	At-Large Rep	Andrea Schmitt	District 6 Rep
Jonathan George	District 5 Rep	Robin Shafer	At-Large Rep
Walter Hall	At-Large Rep	Alex Silva	District 1 Rep
Heidi Harrison	District 2 Rep	Anthony Sipp	District 6 Rep
Michael Hjelmstad	District 2 Rep	Krista Sipp	At-Large Rep
Mickey Jannol	At-Large Rep	Dan Stueve	At-Large Rep
Andrea Jones	At-Large Rep		
Artur Manasyan	Youth Rep		
Jah Milton	At-Large Rep		



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AGENDA

Items with a heading followed by an asterisk () indicate there are possible motions for all listed Motions that follow. Motions are followed by a second, Public comment, Board comment/discussion, and other actions including a Call for the question, and Roll Call vote.*

Item 1 Pledge of Allegiance.

Item 2 Call to Order and Roll Call.

Item 3 Chair instructions for Public Comment.

Item 4 * Approval of minutes *

Motion 1: * Approval of January 4, 2021 *SPECIAL* Board Meeting Minutes *

Motion 2: * Approval of February 2, 2021 Regular Board Meeting Minutes *

Item 5 Left intentionally blank.

Note: Vacant seats consist of two District 3 Reps and 2 At-Large Seats at the time of this Agenda. Per the Bylaws Article V, Section 6, any Board member may nominate a stakeholder to the President and the President will submit the nomination for the next Board meeting's agenda. Stakeholders shall meet the same eligibility requirements that apply to the position they would fill, as are required of elected Board Members.

Item 6 * Community Safety Committee. Report and Motions. All motions are marked. *

Motion 1: * The Community Safety Committee moves that the Greater Valley Glen Council purchase one mobile Radar Feedback Device at a cost of up to \$7,000, which will allow for flexible placement of such devices, provide real time data to LAPD Valley Traffic Division, and thus enable LAPD to deploy enforcement resources when they see increased speeds in those areas. This purchase would allow the GVGC to respond to constituent complaints of speeding in their neighborhoods, and provide an opportunity to respond to anecdotal evidence with data for perceived problem areas. * **Note: The following presentations will be made after there is a second for this motion and prior to Public and Board Comments and a Board vote.**

Presentation 1: Owen Lauerman, All Traffic Solutions (up to 10 minutes)

Presentation 2: Captain Neiman, LAPD Valley Traffic Division (up to 10 minutes)

Item 7 Government Representative and LAPD Reports. Please alert the Chair if you wish to present. Please limit each presentation to 2 minutes unless the Chair allows more time.

Scheduled Presentation 1: Stephen Duprey, Superintendent, UFD report of Urban Forestry / StreetLA Tree Inventory. (Up to 10 minutes)

Item 8 * Treasurer's Report and Motions. All motions marked *



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Motion 1 * Approval of January 2021 MERs. A copy is attached and there is also a link here: <https://clkrep.lacity.org/ncfunding/mer/416359E1-84DD-44CE-A0CA-7BE5403D4AE7L.pdf>

Motion 2: * Motion to approve revised Administrative Packet and Budget for the 2020-21 fiscal year. *

Item 9 * President's Motions & Comments. All motions marked *

Motion 1: * The President moves to nominate Jonathan George as the new Chair of the Parks and Community Improvement Committee, effective on 03/02/2021. *

Item 10 Arts & Education Committee. Report and Motions. All motions marked *

Motion 1: * The Arts & Education Committee moves that the GVGC Board approve the expenditure of up to \$100 to purchase a banner or other printed media to honor US Grant High School's 1st Place performance at Los Angeles Unified School District's 40th annual Citywide Academic Decathlon, held virtually during February 2021. Grant High moves on to State competition during March. Honoring a Greater Valley Glen high school's excellence in academic achievement promotes GVGC's outreach to schools and paves a way to find areas where GVGC can further empower students. *

Item 11 Outreach Committee. Report and Motions. There were no motions.

Item 12 Planning and Land Use Committee. Report and Motions. There were no motions.

Item 13 * Government Relations Committee. Report and Motions. All motions marked *

Where Los Angeles City Council Files (CF) are referenced, their intent, status and history can be found at the LACityClerk Connect website: <https://cityclerk.lacity.org/lacityclerkconnect/>

Where California State Legislation is referenced (SB or AB), their intent, status and history can be found at: <https://leginfo.ca.gov/faces/billSearchClient.xhtml>

Motion 1 and CIS: * The Greater Valley Glen Council supports efforts to identify sites within the City that are suitable for possible construction of temporary or permanent housing for our City's homeless as enumerated in CF 21-0063, but take exception to the possible use of neighborhood parks for such purposes. Our City lacks parks that are easily accessible to many of its citizens. The Department of Recreation and Parks needs to concentrate on its mission to enrich the lives of the residents of Los Angeles by providing safe, welcoming parks and recreation facilities and affordable, diverse recreation and human services activities for people of all ages to play, learn, contemplate, build community and be good stewards of our environment. Neighborhood parks should remain neighborhood parks and parcels under its control should remain developable as neighborhood or pocket parks. [CIS: Against unless Amended] *

Motion 2 and CIS: * The Greater Valley Glen Council supports the effort forwarded in CF 21-0113 to explore the possibility of renewing and expanding Project Roomkey with a possible interim sheltering of many tens of thousands of the of the City's unhoused. [CIS: For]*

Motion 3 and CIS: * The Greater Valley Glen Council recognizes that our City lacks affordable housing for a great number of our citizens and that present building efforts will not supply affordable housing in sufficient numbers. As such, we support the efforts forwarded in CF 21-0183 to explore implementation of an immediate rent freeze on residential units with expired or soon to expire affordability covenants, based on health and safety findings, and until comparable affordable housing units are available. [CIS: For]*



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Motion 4 and CIS: * The Greater Valley Glen recognizes that the present Covid-19 pandemic has posed unique problems for the County's Department of Public Health and that its allocation of resources has at times been open to discussion. However, with the City finding itself strapped financially and with County Health's acceptable track record, we oppose the effort put forth in CF 21-0153 to devote resources to explore the possible creation of a City Department of Health. Rather, explore how to otherwise better coordinate the City's needs with the County. [CIS: Against] *

Item 14 Parks, Medians, & Improvements Committee. There were no motions.

Representative Reports

Item 15 Public Comment on non-Agenda Items. Public comment is limited to 2 minutes per speaker, unless adjusted by the Chair including but not limited to cases where there are multiple speakers on a similar non-agendized item.

Item 16 Board Comments on non-Agenda Items, including but not limited to brief announcements by Standing Committee Chairs (designees) wherein the Committee has no motions but wishes to update Board and Public on significant matters.

Item 17 * Motion to Adjourn *

Please note that, should this Meeting run longer than scheduled, a Special Continuance Meeting *may* be scheduled on March 3, 2021, pursuant to a majority Board vote.

Next Regular Board Meeting is on April 5, 2021 at 7:00 p.m.

Please note the following:

1) A copy of this Agenda is posted on the GVGC website and GVGC Facebook page. It is physically posted at Uncle Tony's Pizzeria, Erwin Street Elementary School, Monlux Elementary School, Kittridge Street Elementary School, and the baseball backstop at Valley Glen Community Park.

2) A Quorum of 12 Board members is needed to discuss/consider/vote on Official Actions. Official Actions by a majority of the sum of Aye and No votes cast. Abstentions are not considered.

3) The public is Invited to this meeting by accessing the Zoom information above. Pursuant to the Agenda, the Public is invited to comment on items as called for in the Agenda.



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Disclosures:

***PUBLIC ACCESS OF RECORDS** • In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at Uncle Tony's Pizzeria, 13007 Victory Blvd Valley Glen, CA 91606, at www.greatervalleyglencouncil.org or at a scheduled meeting. If you would like a copy of any record related to an item on the agenda, please contact Anthony Bethel, Board President, at abethel@greatervalleyglencouncil.org or at (323) 243-8191.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to dial *9 to raise their hand. When recognized to speak by the presiding officer, dial *6 to unmute yourself to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alejandro Silva de la Mesa Directiva, al gvqcalexsilva@gmail.com o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics@commission@lacity.org.

Inquiries may be directed to Anthony Bethel, Board President, at abethel@greatervalleyglencouncil.org or at (323-243-8191).

Monthly Expenditure Report



Reporting Month: January 2021

Budget Fiscal Year: 2020-2021

NC Name: Greater Valley Glen
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34228.13	\$1715.12	\$32513.01	\$14666.56	\$1500.00	\$16346.45

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22371.06	\$701.67	\$12884.07	\$1172.38	\$9217.51
Outreach		\$1013.45		\$0.00	
Elections		\$0.00		\$2494.18	
Community Improvement Project	\$33250.00	\$0.00	\$33250.00	\$11000.00	\$22250.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$1500.00		Encumbrances: \$0.00		Previous Expenditures: \$7771.87	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SMARTSIGN	01/06/2021	9/16/20 Item 16 Motion 1: Motion for Board approval of the allocation up to \$1,000 for "No Smoking" signs for Greater Valley Glen parks.	General Operations Expenditure	Outreach	\$218.45
2	EIG CONSTANTCONTACT.CO	01/10/2021	Monthly Bill from email provider Constant Contact - Outreach to constituents	General Operations Expenditure	Outreach	\$45.00
3	Personal Storage 3	01/07/2021	Motion 4: Approval to pay "Personal Storage 3" \$115 for June 2020 storage Rent	General Operations Expenditure	Office	\$115.00
4	Valley Glen Neighborhood Association	12/29/2020	11. Motion 1 The GVGC moves that we take out an ad in the Valley Glen Voice newsletter announcing the May elections for the Greater Valley Glen Council to be a full page for the price up to &#...	General Operations Expenditure	Outreach	\$750.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/05/2021	Wendy Moore, Webmaster services	General Operations Expenditure	Office	\$586.67
Subtotal:						\$1715.12

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Personal Storage 3	02/07/2021	Motion 4: Approval to pay "Personal Storage 3" \$115 for June 2020 storage Rent	General Operations Expenditure	Office	\$115.00
2	Personal Storage 3	03/07/2021	Motion 4: Approval to pay "Personal Storage 3" \$115 for June 2020 storage Rent	General Operations Expenditure	Office	\$115.00
3	Personal Storage 3	04/07/2021	Motion 4: Approval to pay "Personal Storage 3" \$115 for June 2020 storage Rent	General Operations Expenditure	Office	\$115.00
4	Personal Storage 3	05/07/2021	Motion 4: Approval to pay "Personal Storage 3" \$115 for June 2020 storage Rent	General Operations Expenditure	Office	\$115.00
5	Personal Storage 3	06/07/2021	Motion 4: Approval to pay "Personal Storage 3" \$115 for June 2020 storage Rent	General Operations Expenditure	Office	\$115.00
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/01/2021	page 8 of annual budget Line Item 7 (Office/Operational Expenditures) Web hosting and maintenance services \$6000.	General Operations Expenditure	Office	\$597.38
7	Stay Green, Inc.	02/02/2021	Board approval of the expenditure of up to \$11,000 to clean up, remove ant moguls, grade, and mulch the Victory Blvd. and Whitsett Ave. Medians (mulch delivery, water, and watering i...	Community Improvement Project		\$11000.00
8	L.A. Print Inc.	02/19/2021	The GVGC moves that the Board approve an expenditure of up to \$2,500 for printing and distribution of Neighborhood Council Election fliers to single family homes in areas not covered by the ad in the ..	General Operations Expenditure	Elections	\$2494.18
	Subtotal: Outstanding					\$14666.56

Connected Solutions for
Better Traffic Safety Outcomes

ALL TRAFFIC
SOLUTIONS



TRAFFICCLOUD: TOTAL TRAFFIC SAFETY MANAGEMENT



AllTrafficSolutions.com

All your devices and data in one place. Manage every component of your traffic safety program with TraffiCloud.™

TraffiCloud is the secure, web-based ecosystem that makes it easy to manage all your traffic data and safety devices from anywhere with an Internet-connected device.

TRAFFICLOUD LETS YOU

1

Make more insightful decisions based on data analytics from all your program components

2

View dashboards and reports of all collected data, or just one traffic device

3

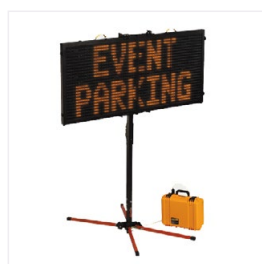
Improve workflows, optimize resources and cut down on man hours

4

Remotely access, monitor and manage all connected devices and dynamic messages from one central location

Monitor. Manage. Report.

All ATS traffic devices and signs are TraffiCloud-ready:



VARIABLE MESSAGE SIGNS

The only folding portable message sign – compact and versatile



RADAR MESSAGE SIGNS

The most flexible system available. Display speed-dependent messages, collect data regardless of display mode



COUNT & CLASSIFY

Portable, easy to install counter classifiers that collect bi-directional traffic in up to four lanes at once



HANDHELD LIDAR

Superior target acquisition and range performance in a compact, lightweight package



RADAR SPEED DISPLAYS

Flexible, portable signs in three sizes; mounts on pole, trailer or vehicle hitch

Manage all your safety data and equipment from any Internet-ready device.

Leveraging a single interface across all your traffic management equipment, regardless of manufacturer, TrafficCloud streamlines your workflows and delivers new levels of awareness and flexibility while reducing the amount of time needed to manage your equipment and information.

NOW YOU CAN

- Collect equipment data from all your devices automatically from any Internet connection 24/7 for anytime, anywhere access
- Utilize a fully hosted web-based management system that requires no IT involvement or support, no additional hardware or network appliances, no software or middleware to install and no database setup or customer maintenance
- Leverage data to dynamically manage your devices and maximize their effectiveness and value
- Create a holistic view of your entire traffic management ecosystem
- Achieve new levels of insight for more informed, proactive decision making



All Traffic Solutions

All Traffic Solutions delivers cloud-based traffic management solutions, including radar speed and variable message displays, counter classifiers, imaging products and intelligent transportation systems for law enforcement, transportation and communities.

Our innovative TrafficCloud traffic management platform is changing the way smarter cities solve their most complex traffic, transportation and parking challenges by allowing them to manage all their traffic equipment remotely, as well as leverage data to increase traffic safety, streamline their operations and achieve lasting results.

- Time to Destination
- Data Collection
- Variable Messaging Systems
- Wrong Way Detection
- Parking Notification
- Speed-dependent Messaging
- Sensor-driven Count and Classify
- Smart Work Zones

All managed online with TrafficCloud

All Your Traffic Safety Program Data In One Place

TraffiCloud is our secure, web-based ecosystem for managing all your traffic safety data and equipment.

View dashboards and reports of all collected data. Make more insightful decisions based on data analytics from all your program components. Save time by managing the status of connected devices and dynamic messaging all from one central location. TraffiCloud functionality includes:



PREMIERCARE

Get a perpetual warranty and remote diagnostics for the duration of your subscription.

- 50% discount on accidental damage
- Real-time remote diagnostic monitoring



IMAGE MANAGEMENT

Achieve greater awareness with alarms or by requesting generated images.

- Capture images based on speeds, tampering, time intervals or upon request*
- Review, edit, print and act on useful images



REPORTING

Save time collecting, organizing, compiling and distributing information.

- Automated, daily uploads of new data into a centralized, SAS70-certified environment
- Identify trends to allocate resources and be proactive
- Schedule reports for regular delivery to your inbox



ENFORCEMENT

Automate the collection of Lidar captures.

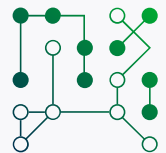
- Ensure data accuracy
- Minimize data collection time



MAPPING

Manage your entire program through an intuitive visual interface.

- Interactive map provides a window to all system information



EQUIPMENT MANAGEMENT

Stop wasting time driving to equipment to update and monitor it.

- Check status and change settings from any Internet-connected device
- Send single message to multiple signs at once
- Respond immediately to changing situations



ALERTS

Specify when and whom to notify upon occurrence of certain conditions.

- Receive email or text as events happen
- Be aware of low batteries, high speeds, tampering, congestion and more



*Images can be used to identify vehicle make and color but are not ALPR quality.

Take a demo of TraffiCloud, our secure, web-based traffic management and reporting solution that manages all your traffic safety devices and data remotely! Call **866.366.6602** or email sales@alltrafficsolutions.com


SHIELD 12 RADAR SPEED SIGN

SHIELD 15 RADAR SPEED SIGN

SPEEDALERT 18 RADAR MESSAGE DISPLAY

PRIMARY USES	Traffic calming, resolving complaints, driver speed awareness, speed studies, school zones, stealth data capture.	Traffic calming, resolving complaints, driver speed awareness, speed studies, school zones, stealth data capture.	Traffic calming, speed awareness.	Traffic calming, resolving complaints, speed studies, school zones, stealth data capture. DUI checkpoints, events, parking direction, accidents, road closures, traffic updates. Full messaging capabilities. (see <i>InstAlert Primary Uses below</i>)
WEIGHT	12 lbs incl battery	18 lbs incl battery	see respective unit above	29 lbs without battery
DIMENSIONS	13.5" H x 15.5" W x 2.6" D	17" H x 24" W x 2.6"	-	30" x 20" x 2.74"
DIGIT SIZE	12" (2 metric digits)	15" (2 metric digits)	15" (2 metric digits)	18" Full Matrix
#CHARACTERS	-	-	-	1-2 line messages 1 line: 10 1/4" H x 5.75" W characters, four per line 2 lines: 7" H x 4" W characters, six per line
#SCREENS	1	1	1	Up to 6 screens per message
BATTERY LIFE	Rechargeable batteries: 7-10 days *Estimate based on 3000 vehicles/day @35 mph	Same as above	Same as above	Rechargeable batteries 2 x 16Ah LFP: 5-7 days, assuming 3000 cars/day @35 mph
POWER OPTIONS	<ul style="list-style-type: none"> Rechargeable batteries, AC Solar power 	<ul style="list-style-type: none"> Rechargeable batteries AC Solar power Trailer mounted 		<ul style="list-style-type: none"> Rechargeable batteries AC Solar power Trailer mounted
MOUNTING OPTIONS	<ul style="list-style-type: none"> Trailer mounted Portable post Pole Trailer Hitch 	<ul style="list-style-type: none"> Portable post Pole Trailer Hitch 		<ul style="list-style-type: none"> Portable post Pole Trailer Hitch
POPULAR OPTIONS	TraffiCloud® includes: <ul style="list-style-type: none"> Automatic data upload Six ready-made reports Violator strobe Bluetooth Camera Alerts for low battery tamper and high speed Remote cloud access to sign Solar panel 	TraffiCloud includes: <ul style="list-style-type: none"> Automatic data upload Six ready-made reports Violator strobe Bluetooth Camera Alerts for low battery tamper and high speed Remote cloud access to sign Solar panel 	<ul style="list-style-type: none"> Solar panel 	TraffiCloud includes: <ul style="list-style-type: none"> Automatic data upload Six ready-made reports Violator strobe Bluetooth Camera Alerts for low battery tamper and high speed Remote cloud access to sign Solar panel
WARRANTY	3 years	3 years	3 years	3 years



SPEEDALERT 18 RADAR MESSAGE DISPLAY B UNIT

SPEEDALERT 24 RADAR MESSAGE DISPLAY

PRIMARY USES	Traffic calming, speed awareness, speed studies, stealth data capture speed-dependant messaging.		Traffic calming, resolving complaints, speed studies, school zones, stealth data capture. DUI checkpoints, events, parking direction, accidents, road closures, traffic updates. Full messaging capabilities. (see <i>InstAlert Primary Uses below</i>)	
WEIGHT	29 lbs without battery		43 lbs without battery	
DIMENSIONS	30" x 20" x 2.74"		Open: 28" x 60" x 1.625" Folded dimensions: 28" x 30" x 3.25"	
DIGIT SIZE	18" Full Matrix		24" Full Matrix	
#CHARACTERS	1-2 line messages 1 line: 10 1/4" H x 5.75" W characters, four per line 2 lines: 7" H x 4" W characters, six per line		1-3 line messages 1 line: 24" H x 12.5" W characters, 4 per line 2 lines: 10 1/4" H x 5.75" W characters, 8 per line 3 lines: 7" H x 4" W characters, 12 per line 2 lines: (1) 7" char, 12/line, (1) 10 1/4" char, 8/line	
#SCREENS	Up to 6 screens per message		Up to 6 screens per message	
BATTERY LIFE	Rechargeable batteries: 7-10 days *Estimate based on 3000 vehicles/day @35 mph		Messaging mode: PC26: About 16 hours (continuous); PC36: About 24 hours (continuous); Radar mode: PC26: About 32 hours (continuous). PC36: About 48 hours (continuous) (3000 cars/day @ 35 mph); ATS 5 with 470Ah batteries - Approx. 3 months in radar mode with solar assist, 3000 cars/day @ 35 mph	
POWER OPTIONS	<ul style="list-style-type: none"> • Rechargeable batteries • AC 	<ul style="list-style-type: none"> • Solar power • Trailer mounted 	<ul style="list-style-type: none"> • Rechargeable batteries • AC 	<ul style="list-style-type: none"> • Solar power • Trailer mounted
MOUNTING OPTIONS	<ul style="list-style-type: none"> • Portable post • Pole 	<ul style="list-style-type: none"> • Trailer • Hitch 	<ul style="list-style-type: none"> • Portable post • Pole 	<ul style="list-style-type: none"> • Trailer • Hitch
POPULAR OPTIONS	<ul style="list-style-type: none"> • Solar panel 		TraffiCloud includes: <ul style="list-style-type: none"> • Automatic data upload • Six ready-made reports • Violator strobe • Bluetooth 	<ul style="list-style-type: none"> • Camera • Alerts for low battery tamper and high speed • Remote cloud access to sign • Solar panel
WARRANTY	3 years		3 years	


INSTALERT 18 VARIABLE MESSAGE SIGN

INSTALERT 24 FOLDING VARIABLE MESSAGE SIGN

ATS 5 TRAILER

PRIMARY USES	Protect officers, first responders and work crews; emergency alerts, DUI checkpoints, rideshare locations, direct to parking or away from accidents; road conditions, temporary road closures, traffic updates, event management, pedestrian safety, PSAs.		Protect officers, first responders and work crews; emergency alerts, DUI checkpoints, rideshare locations, direct to parking or away from accidents; road conditions, temporary road closures, traffic updates, event management, pedestrian safety, PSAs.		Traffic calming, resolving complaints, speed studies, emergency alerts, DUI checkpoints, event management, direct traffic away from accidents, pedestrian safety PSAs, ALPR capture.
WEIGHT	29 lbs without battery		43 lbs without battery		620 lbs with 235Ah battery capacity and SA 18; 760 lbs with 470Ah battery capacity and IA 24
DIMENSIONS	30" x 20" x 2.74"		Open: 28" x 60" x 1.625" Folded dimensions: 28" x 30" x 3.25"		61.5" L x 62.5" W x 64" H (stowed)
DIGIT SIZE	18" Full Matrix		24" Full Matrix		N/A
#CHARACTERS	1-2 line messages 1 line: 10 1/4" H x 5.75" W characters, four per line 2 lines: 7" H x 4" W characters, six per line		1-3 line messages 1 line: 24" H x 12.5" W characters, 4 per line, 2 lines: 10 1/4" H x 5.75" W characters, 8 per line, 3 lines: 7" H x 4" W characters, 12 per line, 2 lines: (1) 7" char, 12/line, (1) 10 1/4" char, 8/line		N/A
#SCREENS	Up to 6 screens per message		Up to 6 screens per message		N/A
BATTERY LIFE	Rechargeable batteries 2 x 16Ah LFP: 2-4 days, assuming half the LEDs are on continuously and average sun conditions		PC26: About 16 hours (continuous); PC36: About 24 hours (continuous); ATS 5 w/470Ah batteries: 10-14 days, assuming half the LEDs are on continuously and average sun conditions		(see individual signs)
POWER OPTIONS	<ul style="list-style-type: none"> Rechargeable batteries AC 	<ul style="list-style-type: none"> Solar power 	<ul style="list-style-type: none"> Rechargeable batteries AC Solar power Trailer mounted 	<ul style="list-style-type: none"> Portable post Pole Trailer Hitch 	<ul style="list-style-type: none"> Rechargeable batteries AC Solar power
MOUNTING OPTIONS	<ul style="list-style-type: none"> Trailer mounted Trailer Hitch 	<ul style="list-style-type: none"> Portable post Pole 	TraffiCloud includes: <ul style="list-style-type: none"> Automatic data upload Six ready-made reports 	<ul style="list-style-type: none"> Violator strobe Bluetooth Camera 	For use with these products: SA 18, IA 18, SA 24, IA 24
POPULAR OPTIONS	TraffiCloud includes: <ul style="list-style-type: none"> Automatic data upload Six ready-made reports Violator strobe Bluetooth Camera 	<ul style="list-style-type: none"> Alerts for low battery tamper and high speed Remote cloud access to sign Solar panel 	<ul style="list-style-type: none"> Alerts for low battery tamper and high speed Remote cloud access to sign Solar panel 		<ul style="list-style-type: none"> Red and blue violator strobe light bar Set to flash above user-set speed Solar panel
WARRANTY	3 years		3 years		1 year; 3 months on batteries


STATTRAK SPEED AND VOLUME TRAFFIC COUNTER

DRAGONEYE COMPACT LIDAR

DRAGONEYE SPEED LIDAR

PRIMARY USES	Bidirectional vehicle counting, basic classification (S, M, L), stealth speed studies.	Vehicle speed monitoring and enforcement.	Vehicle speed monitoring and enforcement.
WEIGHT	3 lbs	1 lb with batteries	2.5 lbs with batteries
DIMENSIONS	6.73" x 4.76" x 3.15"	7.35" x 5.41" x 2.32"	4.5" x 6.75" x 9.75"
DIGIT SIZE	24" Full Matrix		
#CHARACTERS	N/A		
#SCREENS	N/A		
BATTERY LIFE	Internal LFP (LiFePO4, 66Wh) battery provides operation for up to 10+ days, AC Charger, 2A LFP charger for 3.5 hour recharge time	24-32 hours of operations with two C-cell batteries	Battery 24-32 hours of operations with two C-cell batteries
POWER OPTIONS	<ul style="list-style-type: none"> Batteries AC Solar power 	Battery	Battery
MOUNTING OPTIONS	<ul style="list-style-type: none"> Pole Median 	Handheld	Handheld
POPULAR OPTIONS	TraffiCloud includes: <ul style="list-style-type: none"> Automatic data upload 8 ready-made reports 	TraffiCloud Enforcement Suite™	TraffiCloud Enforcement Suite
WARRANTY	1 year	1 year	1 year



ALL TRAFFIC
SOLUTIONS



Connected Solutions for Better Traffic Safety Outcomes
SPEEDALERT RADAR MESSAGE SIGN

AllTrafficSolutions.com

SpeedAlert Radar Message Sign: Versatile Traffic Calming and Messaging

The SpeedAlert web-enabled radar message sign combines radar feedback and variable messaging. Collects speed data even while in stealth or message mode.



SPEEDALERT 24 SPEED TRAILER

SIMPLE, UNIVERSAL MOUNTING

Mount this sign almost anywhere — on a portable post, pole, trailer or vehicle — in about a minute.

DURABLE CONSTRUCTION

The welded aluminum enclosure, concealed mounting hardware, shatterproof Lexan and graffiti-resistant powder coat finish make the SpeedAlert super tough.

SPEED-DEPENDANT MESSAGING

Slow traffic by using the SpeedAlert as a radar speed display and show custom messages directed toward drivers traveling at different speed thresholds.



SPEEDALERT SPEED TRAILER

Take the ultra-portable SpeedAlert speed trailer wherever traffic calming and roadside messaging are needed. Lightweight and easy to maneuver.

Catch the attention of the highest risk drivers with an optional bright violator strobe bar. Programmable red and blue or white flashing LED's are available.

“On a per-dollar basis, this might be one of the best expenditures we have.”

Pasha Majdi, Vienna VA Town Council



SPEEDALERT 18 WITH AND WITHOUT WRAP



CLOUD-BASED REPORTING AND ACCESSIBILITY

- Access real-time traffic data
- Resolve speeding complaints faster and more efficiently
- Generate ready-made speed and volume reports to share with your constituents from any Internet-ready device
- Identify the true hot spots and prioritize enforcement

No more data file management!

Change speed limits, messages and schedules remotely for updating in minutes. Our enhanced TrafficCloud® features and always-current user interface keeps you in contact with your signs and all your traffic management equipment and data.

MAXIMIZE RESOURCES AND EFFECTIVENESS WITH REAL-TIME DATA AND REMOTE SIGN MANAGEMENT.



PRODUCT SPECS

SPEEDALERT 18

- Speed – 2 or 3 digits; 18" H
- Text – 1 Line; 4 Characters; 10" H
- Text – 2 Line; 6 Characters; 7" H

Dimensions:

20" H x 30" W x 2.96" D

Weight: 25 lbs.

SPEEDALERT 24

- Speed – 2 or 3 digits; 24" H
- Text – 1 Line; 4 Characters; 24" H
- Text – 2 Line; 8 Characters; 11" H
- Text – 3 Line; 12 Characters; 7" H

Dimensions:

28" H x 60" W x 1.6" D

Weight: 43 lbs.

COMMON HARDWARE OPTIONS

- Solar panel
- PowerCase
- Portable post

“The SpeedAlert acts on our behalf when we can’t be there-it’s the tool in our back pocket.”

Sgt. Zach Finrock, Clarendon Hills IL Police Department

ACCESS ALL YOUR TRAFFIC SAFETY DEVICES AND DATA IN ONE PLACE WITH TRAFFICLOUD

ATS TrafficCloud is patented, cloud-based software for managing all your traffic safety data and equipment securely from any internet connection.



EQUIPMENT MANAGEMENT

Stop wasting time driving to equipment to monitor, check batteries or program.

- Check status and change settings from any Internet-connected device
- Send single message to multiple signs at once



REPORTING

Save time collecting, organizing, compiling and distributing information.

- Identify trends to allocate resources and be proactive
- Schedule ready-made reports for regular email delivery to whomever you designate



IMAGE MANAGEMENT

Achieve greater awareness with alarms or by requesting generated images.*

- Capture images based on speeds, tampering, time intervals or upon request
- Review, edit, print and act on useful images

**Images can be used to identify vehicle make and color but are not ALPR quality*



ALERTS

Specify when and whom to notify upon occurrence of certain conditions.

- Be aware of low batteries, high speeds, tampering, congestion and more



MAPPING

Manage your entire program through an intuitive visual interface.

- Interactive map provides a window to all system information



PREMIER CARE SUPPORT PLAN

Get a perpetual warranty and real-time remote diagnostics with your TrafficCloud subscription.

- 50% discount on repairs due to accidental damage or vandalism
- 50% off equipment batteries



Take a demo of TrafficCloud and discover the benefits of automated traffic management. Learn more at [Alltrafficsolutions.com/solutions/trafficcloud](https://alltrafficsolutions.com/solutions/trafficcloud) or contact us at 866.366.6602, or at sales@alltrafficsolutions.com.

Trusted by customers in law enforcement, municipalities and government, residential communities and commercial industry since 1999. ATS products are made in the USA in compliance with the Buy America and Buy American Acts. US-based, local customer support team. GSA-approved vendor GS-07F-6092R.

All Traffic Solutions is a BuyBoard vendor for the BuyBoard National Purchasing Cooperative.

Sole Source documentation for any products connected to ATS TrafficCloud provided on request.





**Mail Purchase
Orders to:**

3100 Research Dr.
State College, PA
16801

All Traffic Solutions Inc.
12950 Worldgate Dr #310
Herndon, VA 20170
Phone: 814-237-9005
Fax: 814-237-9006
DUNS #: 001225114
Tax ID: 25-1887906
CAGE Code: 34FQ5

Contract:

QUOTE Q-53957

DATE: 02/04/2021

**PAGE
NO:** 1

**Questions contact:
MANUFACTURER:
All Traffic Solutions**

Owen Lauerman
(571) 549-3766
X
olauerman@alltrafficsolutions.co
m

Independent Sales Rep:

BILL TO:

Los Angeles Police Department --CA
7870 Nollan Place
Panorama City CA 91402

Billing Contact: 0030y00002TdnbDAAR

SHIP TO:

Los Angeles Police Department --CA
7870 Nollan Place
Panorama City CA 91402
Attn: Andrew Neiman

PAYMENT

TERMS:
Net 30

CUSTOMER: Los
Angeles Police
Department --CA

CONTACT: 818-644-8030 ext, 0

ITEM NO:

DESCRIPTION:

QTY:

EACH:

**EXT.
PRICE:**

4000741	SpeedAlert 18 Radar Message Sign (RMS); base unit w/ mounting bracket	1	\$3,600.00	\$3,600.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	1	\$1,500.00	\$1,500.00
4000767	Base Model CREDIT, speed display; requires min 1 yr TrafficCloud Traffic Suite	1	(\$600.00)	(\$600.00)
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	1	\$0.00	\$0.00
4000716	Solar battery kit, (Sh12,Sh15,SA18,iA18): 26Ah batt & enclosure, w/ solar controller (60Wmax)	1	\$275.00	\$275.00
4000660	Solar panel, 60W; includes bracket for pole and harness	1	\$650.00	\$650.00
4001299	3 Year Warranty	1	\$0.00	\$0.00
4000641	Shipping and Handling Common Carrier	1	\$100.00	\$100.00
4000705	Sales Tax	1	\$535.35	\$535.35
4000521	Mount Kit, (Sh12,Sh15,S18,iA18) add'l mounting bracket, includes: bracket & hardware for pole	1	\$95.00	\$95.00

Special Notes:

**SALES
AMOUNT:**

\$6,155.35

TOTAL
USD:

\$6,155.35

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.

Taxes: Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below, I indicate that my organization does not require a purchase order and I am authorized to commit my organization to this order.

--	--	--

Print Name, Title

Signature

Date

Fiscal Year
2020 -2021

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: Greater Valley Glen

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the Packet has been voted on by the board, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is: <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

☐ Please check here if a new Treasurer is being appointed

Andrea Schmitt

6/26/20

Andrea Schmitt

DATE

gvgcaschmitt@gmail.com

PRINT NAME OF THE TREASURER

EMAIL

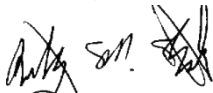
Treasurer

(818) 645-3239

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer☒ Please check here if a new 2nd Signer is being appointed

02/23/2021

SIGNATURE OF THE 2nd SIGNER

DATE

Anthony M Bethel

gvgc.abethel@gmail.comPRINT NAME OF THE 2ND SIGNER

EMAIL

President

323-243-8191

BOARD POSITION

PHONE NUMBER

Alternate Signer☐ Please check here if a new Alt. Signer is being appointed

(If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder☐ Please check here if a new Cardholder is being appointedSIGNATURE OF THE 1st BANK CARD HOLDER

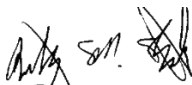
DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder☐ Please check here if a new Cardholder is being appointed

02/23/2021

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

Anthony M Bethel

gvgc.abethel@gmail.comPRINT NAME OF THE 2nd BANKCARD HOLDER

EMAIL

President

323-243-8191

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

OFFICE OF THE CITY CLERK | clerk.ncfunding@lacity.org | 213-978-1058

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN OTHER SIDE

OFFICE OF THE CITY CLERK | clerk.ncfunding@lacity.org | 213-978-1058

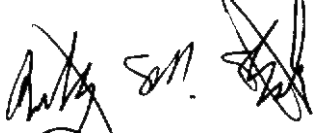
1st Bank Cardholder

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

Handwritten signature of Anthony M Bethel in black ink.

02/23/2021

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

Anthony M Bethel

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/neighborhood-council-funding-program>

***Sample Itemized Budget Allocations for
Office/Operational Expenditures***

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$2,000.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$500.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$2,000.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,500.00</i>
Total Office/Operational Expenditures	\$17,000.00

<div style="text-align: right;">Neighborhood Council</div> <div style="text-align: center;">Annual Budget for Fiscal Year 2020-2021</div>	
Annual Budget Funds	\$32,000.00
Rollover Funds*	10000
Encumbered Funds*	17380
Total Annual Budget Funds	\$ 59,380.00

Office/Operational Expenditures Category	
1. Office lease payments	0
2. Office supplies and equipment expenses, not including inventory items	0
3. Storage facility lease payments	\$1,600.00
4. P.O. Box payments	215
5. Office telephone and Internet services	1750
6. Refreshments/snacks for board/committee meetings	1000
7. Website hosting and maintenance services	6000
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services	165
9. Printing and copying for meetings/office-related purposes only	400
10. Printing NC business cards	600
Total Office/Operational Expenditures	\$ 11,730.00

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or approved encumbered funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or encumbered funds. PLEASE NOTE: Encumbered funds are intended only for earmarked expenditures submitted in the "Encumbrance Request Form" and approved by the Funding Program

Outreach Expenditures Category	
1. Email Marketing Service	540
2. Outreach Support to Community Organizations	2000
3. GVGC Community Outreach Events	3000
4. Boosted Posts on Facebook	275
Total Outreach Expenditures	\$ 5,815.00

Election Expenditures Category	
1. Support for City Clerk Election	3500
Total Election Expenditures	\$ 3,500.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
NPG Grants, each ranging from \$1,000 to \$3,000. Target average Grant @ \$2,000	5000
Total NPG Expenditures	\$ 5,000.00

Community Improvement Projects (CIP) Expenditures Category	
Valley Glen Median Clean Up	11000
Valley Glen Median Maintenance	12250
Community Signage, including Parks and Radar Feedback	10000
Total CIP Expenditures	\$ 33,250.00

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 11,730.00
Outreach Expenditures	\$ 5,815.00
Election Expenditures	\$ 3,500.00
General and Operational Expenditures	\$ 21,045.00
Neighborhood Purposes Grants (NPG) Expenditures	\$ 5,000.00
Community Improvement Projects (CIP) Expenditures	\$ 33,250.00
TOTAL EXPENDITURES FOR FISCAL YEAR 2020-2021	\$ 59,295.00

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	LAVC Administrative Building
Property Address:	5800 Fulton Ave. Valley Glen, CA 91401
Property Owner Name:	Los Angeles Valley College
Property Owner Phone Number:	818.947.2600
Property Owner Email:	leemc@lavc.edu

Storage Facility:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	Personal Storage
Facility Address:	13005 Victory Blvd. Valley Glen, Ca 91606
Facility Owner Phone Number:	818.508.9889
Facility Owner Email:	ps3cathy@yahoo.com
Name on Facility Account:	Personal Storage

P.O. Box:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	West Coast Mail Center
NC P.O. Box Address	13654 Victory Blvd. #136 Valley Glen, CA 91401
Property Owner Address:	13654 Victory Blvd. Valley Glen, CA 91401
Property Owner Phone Number:	818.904.9822
Property Owner Email:	westcoastmailcenter@gmail.com
Name on P.O. Box Account:	Greater Valley Glen Council

Website Services:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	Moore Business Results
Service Provider Address:	19300 Rinaldi St. Northridge, CA 91327
Service Provider Phone Number:	818.252.9339
Service Provider Email:	wmoore@moorebusinessresults.com
Type of Services Provided:	Webmaster. Coordinates web services.