

# Monthly Expenditure Report



Reporting Month: July 2023

Budget Fiscal Year: 2023-2024

NC Name: Greater Valley Glen  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$32000.00	\$45.00	\$31955.00	\$910.26	\$0.00	\$31044.74

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$0.00	\$45.00	\$-45.00	\$910.26	\$-955.26
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	07/15/2023	Constant Contact Monthly statement - email marketing	General Operations Expenditure	Office	\$45.00
<b>Subtotal:</b>						<b>\$45.00</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	09/07/2023	Proxy Payment: Issuing payment for business services provided by Wendy L Moore / Moore Business Results	General Operations Expenditure	Office	\$910.26
<b>Subtotal: Outstanding</b>						<b>\$910.26</b>



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## Billing Activity - Invoices

**Greater Valley Glen Neighborhood Council**  
 Attn: Andrea Schmitt  
 12318 Erwin Street  
 North Hollywood CA 91606  
 US  
 P.: 818-645-3239

**Today's Date:** 08/01/2023  
**User Name:**

### Invoices from 07/01/2023 to 08/01/2023

Date	Description	Charge Amount	Credit Amount
07/15/2023	Invoice #1689406019	\$45.00	
	<b>Constant Contact - Email</b>		
	501-1500 Contacts	\$45.00	
	Max Period Contacts: 1409		
	From 06/15/2023 to 07/15/2023		

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



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**Billing Activity - Payments**

**Greater Valley Glen Neighborhood Council**  
*Attn: Andrea Schmitt*  
*12318 Erwin Street*  
*North Hollywood CA 91606*  
*US*  
*P.: 818-645-3239*

**Today's Date:** 08/01/2023  
**User Name:**

**Payments from 07/01/2023 to 08/01/2023**

Date	Description	Charge Amount	Credit Amount
07-15-2023 03:27:02 AM	Payment - Credit Card (MasterCard) *****2335		\$45.00

**Billing questions?** [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US