

Monthly Expenditure Report



Reporting Month: August 2023

Budget Fiscal Year: 2023-2024

NC Name: Greater Valley Glen
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$31955.00	\$45.00	\$31910.00	\$7852.22	\$0.00	\$24057.78

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$0.00	\$45.00	\$-90.00	\$1852.22	\$-1942.22
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$6000.00	\$-6000.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$45.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	08/15/2023	Constant Contact Monthly statement - email marketing	General Operations Expenditure	Office	\$45.00
Subtotal:						\$45.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	09/07/2023	Proxy Payment: Issuing payment for business services provided by Wendy L Moore / Moore Business Results	General Operations Expenditure	Office	\$910.26
2	Stay Green, Inc.	09/22/2023	Making a payment for the outstanding invoices from Stay Green Inc for services already rendered.	Community Improvement Project		\$4500.00
3	Personal Storage 3	09/28/2023	Payment to Personal Storage 3 for the storage unit utilized by the Greater Valley Glen Neighborhood Council.	General Operations Expenditure	Office	\$391.00
4	Stay Green, Inc.	10/05/2023	Payment to Stay Green for services rendered in October 2023	Community Improvement Project		\$1500.00

5	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/05/2023	Payment of invoice from Wendy Moore / Moore Business Results for business services performed for GVGNC	General Operations Expenditure	Office	\$550.96
Subtotal: Outstanding						\$7852.22



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Billing Activity - Invoices

Greater Valley Glen Neighborhood Council
Attn: Andrea Schmitt
12318 Erwin Street
North Hollywood CA 91606
US
P.: 818-645-3239

Today's Date: 10/02/2023
User Name:

Invoices from 08/01/2023 to 08/31/2023

Date	Description	Charge Amount	Credit Amount
08/15/2023	Invoice #1692084347	\$45.00	
	Constant Contact - Email 501-1500 Contacts Max Period Contacts: 1410 From 07/15/2023 to 08/15/2023	\$45.00	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



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Billing Activity - Payments

Greater Valley Glen Neighborhood Council
Attn: Andrea Schmitt
12318 Erwin Street
North Hollywood CA 91606
US
P.: 818-645-3239

Today's Date: 10/02/2023
User Name:

Payments from 08/01/2023 to 08/31/2023

Date	Description	Charge Amount	Credit Amount
08-15-2023 03:25:49 AM	Payment - Credit Card (MasterCard) *****2335		\$45.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US