

Monthly Expenditure Report



Reporting Month: April 2023

Budget Fiscal Year: 2022-2023

NC Name: Greater Valley Glen
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$11685.61	\$2765.64	\$8919.97	\$2732.88	\$0.00	\$6187.09

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$14475.00	\$515.64	\$4893.45	\$1232.88	\$3660.57
Outreach		\$750.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$19525.00	\$1500.00	\$4477.70	\$1500.00	\$2977.70
Neighborhood Purpose Grants	\$4000.00	\$0.00	\$-500.00	\$0.00	\$-500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$26363.21	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	04/03/2023	Monthly email invoice and payment from Constant Contact	General Operations Expenditure	Office	\$45.00
2	EIG CONSTANTCONTACT.CO	04/15/2023	Monthly email marketing expense - Constant Contact The timing is indicated for last month and this months payments because of the credit card changeover but the amount is \$45 and matches the invoice.	General Operations Expenditure	Office	\$45.00
3	Personal Storage 3	03/28/2023	The Treasurer moves that the GVGC approve 11 monthly scheduled payments to Personal Storage 3 in the amount of \$126 per month for a total of \$1,386. Payments for each month are due b...	General Operations Expenditure	Office	\$126.00
4	Valley Glen Neighborhood Association	02/27/2023	The Outreach Committee moves that the Board approve an expenditure to run a full-page ad in the VGNA Valley Glen Voice for \$750 to promote the upcoming board elections in May, and if vote...	General Operations Expenditure	Outreach	\$750.00

5	Stay Green, Inc.	04/04/2023	Motion to approve payment of up to \$1500 per month for maintenance of the Victory Blvd and Whitsett Ave Medians. This includes regular watering to preserve the mulch and grading work fund...	Community Improvement Project		\$1500.00
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/04/2023	Motion to approve the attached Administrative Packet containing the revised GVGC Budget for Fiscal Year 2022-2023, authorized signers, and other Financial information. * (Moved:...	General Operations Expenditure	Office	\$299.64
Subtotal:						\$2765.64

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Personal Storage 3	02/28/2023	The Treasurer moves that the GVGC approve 11 monthly scheduled payments to Personal Storage 3 in the amount of \$126 per month for a total of \$1,386. Payments for each month are due b...	General Operations Expenditure	Office	\$126.00
2	Personal Storage 3	04/28/2023	The Treasurer moves that the GVGC approve 11 monthly scheduled payments to Personal Storage 3 in the amount of \$126 per month for a total of \$1,386. Payments for each month are due b...	General Operations Expenditure	Office	\$126.00
3	Personal Storage 3	05/28/2023	The Treasurer moves that the GVGC approve 11 monthly scheduled payments to Personal Storage 3 in the amount of \$126 per month for a total of \$1,386. Payments for each month are due b...	General Operations Expenditure	Office	\$126.00
4	Personal Storage 3	06/28/2023	The Treasurer moves that the GVGC approve 11 monthly scheduled payments to Personal Storage 3 in the amount of \$126 per month for a total of \$1,386. Payments for each month are due b...	General Operations Expenditure	Office	\$126.00
5	Personal Storage 3	04/01/2023	Board Motion / Community Benefit Statement: Motion to approve 6 monthly scheduled payments to Personal Storage 3 in the amount of \$140 per month for a total of \$840. Paymen...	General Operations Expenditure	Office	\$140.00
6	Personal Storage 3	05/01/2023	Board Motion / Community Benefit Statement: Motion to approve 6 monthly scheduled payments to Personal Storage 3 in the amount of \$140 per month for a total of \$840. Paymen...	General Operations Expenditure	Office	\$140.00

7	Personal Storage 3	06/01/2023	Board Motion / Community Benefit Statement: Motion to approve 6 monthly scheduled payments to Personal Storage 3 in the amount of \$140 per month for a total of \$840. Paymen...	General Operations Expenditure	Office	\$140.00
8	Stay Green, Inc.	05/15/2023	Motion to approve payment of up to \$1500 per month for maintenance of the Victory Blvd and Whitsett Ave Medians. This includes regular watering to preserve the mulch and grading work fund...	Community Improvement Project		\$1500.00
9	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/15/2023	Motion to approve the attached Administrative Packet containing the revised GVGC Budget for Fiscal Year 2022-2023, authorized signers, and other Financial information. * (Moved:...	General Operations Expenditure	Office	\$308.88
Subtotal: Outstanding						\$2732.88



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Billing Activity - Invoices

Greater Valley Glen Neighborhood Council
 Attn: Andrea Schmitt
 12318 Erwin Street
 North Hollywood CA 91606
 US
 P.: 818-645-3239

Today's Date: 04/06/2023
User Name:

Invoices from 03/06/2023 to 04/06/2023

Date	Description	Charge Amount	Credit Amount
03/15/2023	Invoice #1678865319	\$45.00	
	Constant Contact - Email		
	501-2500 Contacts	\$45.00	
	Max Period Contacts: 1402		
	From 02/15/2023 to 03/15/2023		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



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Billing Activity - Payments

Greater Valley Glen Neighborhood Council
Attn: Andrea Schmitt
12318 Erwin Street
North Hollywood CA 91606
US
P: 818-645-3239

Today's Date: 04/06/2023
User Name:

Payments from 03/06/2023 to 04/06/2023

Date	Description	Charge Amount	Credit Amount
04-03-2023 11:50:15 PM	Payment - Credit Card (MasterCard) *****2335		\$45.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



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Billing Activity - Payments

Greater Valley Glen Neighborhood Council
Attn: Andrea Schmitt
12318 Erwin Street
North Hollywood CA 91606
US
P: 818-645-3239

Today's Date: 04/20/2023
User Name:

Payments from 03/20/2023 to 04/20/2023

Date	Description	Charge Amount	Credit Amount
04-15-2023 03:28:32 AM	Payment - Credit Card (MasterCard) *****2335		\$45.00
04-03-2023 11:50:15 PM	Payment - Credit Card (MasterCard) *****2335		\$45.00

Billing questions? [Contact Support](#)
Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



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Billing Activity - Invoices

Greater Valley Glen Neighborhood Council
Attn: Andrea Schmitt
12318 Erwin Street
North Hollywood CA 91606
US
P: 818-645-3239

Today's Date: 04/20/2023
User Name:

Invoices from 03/20/2023 to 04/20/2023

Date	Description	Charge Amount	Credit Amount
04/15/2023	Invoice #1681543709	\$45.00	
	Constant Contact - Email 501-2500 Contacts Max Period Contacts: 1404 From 03/15/2023 to 04/15/2023	\$45.00	

Billing questions? [Contact Support](#)
Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

PERSONAL STORAGE 3
 13005 Victory Blvd.
 North Hollywood, CA. 91606
 Ph: 818-508-9889 Fax: 818-508-9913

Invoice No. **C83-2022-2**

INVOICE

Customer/Company Name

Name City of Los Angeles, Greater Valley Glen Council, GVGC
 Attn: Anthony Bethel Phone: 323-243-8191
 Address 13659 Victory Blvd. #136
 City Valley Glen, State CA. ZIP 91401

Date 7/7/2022
 Member No. C-83
 Rep Nick

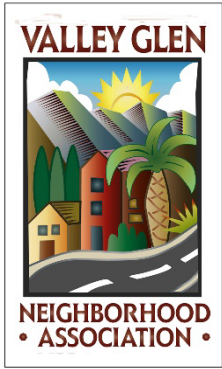
Qty	Description	Unit Price	TOTAL
11	Rental on a 5' x 12' size storage unit. (Monthly)	\$ 126.00	\$1,386.00
<p>Payments are due monthly before the 1st.</p> <p>Rental Dates are from August 1, 2022 thru June 1, 2023</p>			

SubTotal	\$ 1,386.00
TOTAL	\$ 1,386.00

Make check payable to Personal Storage 3.

If you have any questions concerning this invoice, please contact Nick Altieri at 818-508-9889.
 City Tax Registration # 0000036211-0001-6 and Federal Tax Id # 95-4112185

THANK YOU FOR YOUR BUSINESS !



INVOICE

February 18, 2023

Executive Board

President

Mickey Jannol

Vice President

Katina Shields

Secretary

Howard Gradet

Treasurer

Michael Rosenzweig

Grid Captain

Howard Gradet

Greater Valley Glen Council ("GVGC")

13654 Victory Blvd., #136

Valley Glen, CA 91401

Invoice #02132023

Full-page four-color ad in **Valley Glen Voice** Spring/Summer 2023 issue.

Amount due \$750.00

Please make check payable to **VGNA**. Address:

13300 Victory Blvd., #385

Valley Glen, CA 91401

Your patronage is greatly appreciated!

Michael Rosenzweig

Treasurer

Valley Glen Neighborhood Association



26415 Summit Circle
 Santa Clarita, CA 91350

Phone: 800-858-5508
 Fax: 877-317-8437
 Email: ar@staygreen.com

INVOICE 71745
INVOICE DATE 04/03/2023

BILL TO
Greater Valley Glen Council c/o Greater Valley Glen Council 13654 Victory Blvd #136 Valley Glen, CA 91401

PROPERTY ADDRESS
Greater Valley Glen Council 13654 Victory Blvd Valley Glen, CA 91401

DUE DATE	TERMS	PO#	ACCOUNT MANAGER
05/03/2023	Net 30		Adalberto Reynaga (SFV)

#136

DESCRIPTION	PRICE
#45509 - Landscape Maintenance - Median Cleaning April 2023	\$1,500.00
INVOICE GRAND TOTAL	\$1,500.00

Invoices are due within 30 days of billing date, or are subject to a 1.5% per month service charge (18% annual rate).



Invoice #GVG 2023 0401
Number

Date April 1, 2023

Mr. Anthony Bethel
President
Greater Valley Glen NC
13659 Victory Blvd, #136
Valley Glen, CA 91401

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	299.64
Total Amount Due:	\$299.64

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
3/2/2023	Demolitions. Tree giveaway	0.25
3/3/2023	Agenda Fb/Nd	0.25
3/5/2023	Heat survey on news. Earth day clean up on calendar. Blast	0.34
3/7/2023	Update safety committee, board	0.17
3/9/2023	Outreach agenda. Board minutes. Fb/Ig. St. Pat's on Fb	0.42
3/21/2023	Native trees on news. Horvath event. Update shredding event graphic	0.50
3/23/2023	Revise food drive flyer	0.17
3/28/2023	Community Safety agenda. Fb	0.17
	Total	2.27

