

JUNE LAGMAY
CITY CLERK

CITY OF LOS ANGELES
CALIFORNIA

OFFICE OF THE
CITY CLERK
ELECTION DIVISION

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ARLEEN P. TAYLOR
CHIEF OF ELECTIONS

ANTONIO R. VILLARAIGOSA
MAYOR

June 17, 2010

Greater Valley Glen Neighborhood Council
13659 Victory Blvd. #136
Valley Glen, CA 91401

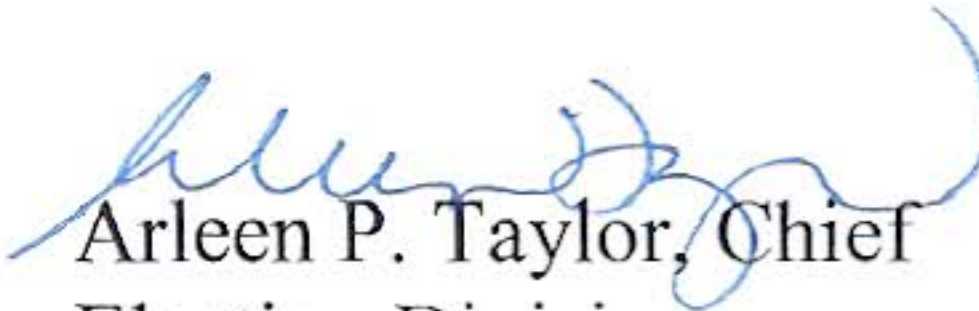
GREATER VALLEY GLEN NEIGHBORHOOD COUNCIL - SEATING OF NEWLY ELECTED BOARD MEMBERS

Dear Greater Valley Glen Neighborhood Council,

The City Clerk - Election Division has administered and certified the Greater Valley Glen Neighborhood Council 2010 Election. No Election Challenges were received by the deadline of June 15, 2010 for this election. Accordingly, the NC is now free to seat the newly elected board in accordance with the City Clerk - Election Division Policy No. 22. A copy of the policy has been provided for your reference.

We thank you for your continued support. If there are any questions and/or concerns regarding the newly elected board, please contact the Election Division at (213) 978-0444.

Sincerely,


Arleen P. Taylor, Chief
Election Division

Enclosure



City Clerk - Election Division Policy: No. 22 Seating of Newly-Elected Board Members

The seating of a newly-elected Neighborhood Council (NC) board will take place when the following criteria are met:

- a) The City Clerk - Election Division has issued certified election results for the NC; and,
- b) All official election challenges for the NC have been resolved.

Until the election is certified, the incumbent board members will continue in their duly elected/appointed positions. Once certified, the board must be seated as a single unit. No partial and/or interim seating is allowed. Where a single challenge to a single seat has not been resolved, the rest of the board cannot be seated.

Once all election challenges are resolved, the newly-elected board shall be seated at the next regularly scheduled NC meeting within 30 calendar days of the resolution of all official election challenges. If there are no challenges or recount requests, the newly-elected board shall be seated at the next regularly scheduled NC meeting within 30 calendar days following the Deadline to Submit Recounts and Challenges. Where a regularly scheduled meeting is not scheduled within 30 calendar days following the Deadline to Submit Recounts and Challenges or the resolution of all official election challenges, the outgoing board will call a special meeting in accordance with the Brown Act to seat the newly-elected board. Please note that a newly-elected board has the right under the Brown Act to call a special meeting to seat the newly-elected board.

The outgoing board shall preside over the regularly scheduled or special meeting where the first order of business shall be to officially seat the newly-elected board, and if applicable, select board officers. All powers shall immediately be transferred over to the newly-elected board.

In the event the outgoing board fails to meet within the 30 calendar day period following the Deadline to Submit Recounts and Challenges or the resolution of all official election challenges, the newly-elected board members shall be deemed officially seated and shall have all rights and responsibilities of NC board members.

In the event that the outgoing board is unable to meet because it lacks sufficient board members to constitute a quorum, the newly-elected board members will be deemed immediately seated upon the certification of the election results following the Deadline to Submit Recounts and Challenges or the resolution of all official election challenges.

If you have any questions regarding this matter, please contact Isaias Cantu, Sr. Project Coordinator for the Neighborhood Council Election Unit, at (213) 978-0444.